

**CEMETERY BOARD  
TOTAL RETURN DISTRIBUTION COMMITTEE  
MINUTES OF MEETING**

The Cemetery Board Total Return Distribution Committee met on Thursday, February 22, 2024, at the Department of Professional and Occupational Regulation, 9960 Mayland Drive, 1<sup>st</sup> floor Training Room, Richmond, Virginia.

The following members were present:

Donald Wilson  
Caroline Smyth  
James Young

All committee members were present.

DPOR staff present for all, or part of the meeting included:

Anika Coleman, Executive Director  
Breanne Lindsey, Regulatory Operations Administrator  
Gezelle Glasgow, Administrative Coordinator

A representative from the Office of the Attorney General was not present for the meeting.

Ms. Coleman called the Cemetery Board, Total Return Distribution Committee meeting to order 12:54 P.M.

**Call to Order**

Mr. Wilson moved to approve the agenda. Ms. Smyth seconded the motion which was unanimously approved by members: Wilson, Smyth, and Young.

**Approval of Agenda**

The Committee reviewed the Total Return Distribution (TRD) process and referred to ***§ 54.1-2322. Use of income from perpetual care trust fund; distributions*** to determine if that the TRD process would protect the health, welfare, and safety of the public. The Committee also referred to the TRD processes implemented in other states such as, California and Washington.

**Discussion and  
Review of  
Regulations**

There was no other business.

**Other Business**

There were no public comments.

**Public Comment**

The next scheduled Total Return Distribution Committee meeting will be held at 12:00 P.M. on March 5, 2024 in Board Room 4.

**Schedule Next  
Meeting Total  
Return Distribution  
Committee Meeting**

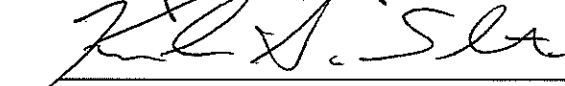
There being no further business, the meeting adjourned at 2:11 P.M.

**Adjourn**



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James "Jim" Meadows, Chair



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Kishore Thota, Board Secretary