

**Minutes of Meeting  
CEMETERY BOARD  
INFORMAL FACT-FINDING CONFERENCES  
May 18, 2012**

The Cemetery Board convened in Richmond, Virginia, for the purpose of holding Informal Fact-Finding Conferences pursuant to the Administrative Process Act.

Randolph Minter, Presiding Officer presided. Kristin Marie Clay represented the Department. No Board members were present.

The conferences were recorded by Tammie M. Brown, CCR and the Summaries or Consent Orders are attached unless no decision was made.

Disc = Disciplinary Case  
Lic = Licensing Application

C = Complainant/Claimant  
A = Applicant  
W = Witness  
Atty = Attorney  
Inv = Investigator

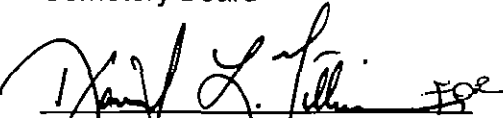
**10:30 a.m. Docket**

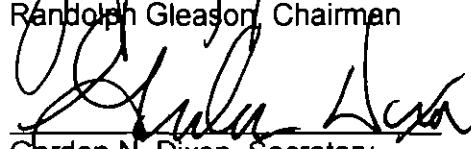
1. 10:30 am-Greenlawn Memory Gardens (CEM)

Atty:George Hinnant, Esq.

The meeting adjourned at 11:42 a.m.

Cemetery Board

  
\_\_\_\_\_  
Randolph Gleason, Chairman

  
\_\_\_\_\_  
Gordon N. Dixon, Secretary

COPY TESTE:

\_\_\_\_\_  
Custodian of Records

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTEREST ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

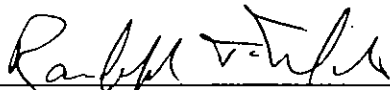
1. Name: Randolph Minter  
Title: Presiding Officer
3. Agency: Cemetery Board
4. Transaction: Informal Fact-Finding Conferences on May 18, 2012
5. Nature of Personal Interest Affected by Transaction: \_\_\_\_\_
- 

6. I declare that:

(a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

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(b) I am able to participate in this transaction fairly, objectively, and in the public interest.

  
\_\_\_\_\_  
Signature

~~5/18/12~~  
~~5/18/12~~ 5/18/12  
\_\_\_\_\_  
Date