



Virginia Aviation Board
Meeting Minutes

The Virginia Aviation Board held a meeting on Thursday, September 17, 2020, at the Virginia Department of Aviation, Passenger Terminal Hangar, 5702 Gulfstream Road, Richmond, VA 23250. The meeting was also available by electronic media and was audio recorded. The audio recording, meeting documents, and presentation materials are available on the Virginia Department of Aviation's website, www.doav.virginia.gov.

MEMBERS

Roderick D. Hall, Chairman	Present
J. Jack Kennedy, Jr., Region 1	Present
Victoria Cox, Region 2	Present
Derek M. Hardwick, Region 3	Present
Alan C. Abbott, Region 4	Present
Maggie Ragon, Region 5	Present
Region 6	Vacant
Vanessa Christie, Region 7	Present

OTHER ATTENDEES

Shannon Valentine	Secretary of Transportation
Julie Whitlock	Office of the Attorney General
Mark K. Flynn, Director	Virginia Department of Aviation

DOAV staff, state government representatives, federal government representatives, airport sponsors and managers, consultants, engineers, business owners, and city and county representatives were also present.

1. Call to Order Rod Hall, Chairman

The chairman called the meeting to order at 10:15 a.m.

2. Consideration of Motion: Remote Participation Policy Rod Hall, Chairman

The Remote Participation Policy: Disability or Medical Condition or Personal Matter That Prevents Physical Attendance (Attachment A) was presented for consideration.

Motion to adopt: Mr. Abbott

Second: Ms. Ragon

Vote: Aye-Cox, Abbott, Hardwick, Ragon, Christie; Nay-None

3. Review and approve June 18, 2020 minutes Rod Hall, Chairman

Motion to approve: Mr. Abbott

Second: Mr. Hardwick

Roll call vote: Aye-Kennedy, Cox, Abbott, Hardwick, Ragon, Christie; Nay-None

Mr. Flynn requested item 6.c., Hampton Roads-Missed Opportunity, be added to the agenda under New Business.

4. Update and Announcements:

- A. DOAV Update Mark Flynn, DOAV

Mr. Flynn provided an update on department activities. He reported that the Governor had signed a proclamation to recognize October 2020 as General Aviation Appreciation Month.

- Safety Update Watson Felts, DOAV

Mr. Felts provided an update on aviation safety activities and concerns.

- Communication and Education Update John Campbell, DOAV

Mr. Campbell provided an update on the division's communication and education program activities.

- B. FAA-FSDO Update Maury Dacey, FAA

Mr. Dacey provided an update of activities at the Richmond FSDO.

- C. VAOC Report Keith Holt, VAOC

Mr. Holt provided an update on VAOC activities.

- D. VABA Report Bud Oakey, VABA

Mr. Oakey provided an update on VABA activities.

5. Old Business

- A. Commercial Air Service Plan Update Mark Flynn, DOAV

Mr. Hall stated that Virginia Code requires the board adopt a Commercial Air Service Plan. The focus of the plan was redirected to determining how to support airports in recovery due to the impacts of COVID-19. Mr. Hall noted that recommendations will be sent to the Governor's Office. Secretary Valentine noted that this report brings in focus the impact of COVID-19 on transportation, particularly on the aviation and aerospace industries. She added that revenue loss for transportation is estimated to be \$870 million through FY22, with new numbers expected in December for updated estimates.

Mr. Hall asked David Dague, Vice President of InterVISTAS Consulting, to provide an overview of the Commercial Air Service Plan VA Airport COVID-19 Response and Financial Implications study recently completed. Six Recovery Plan Financial Recommendations (Concepts) were presented to the board for consideration and action. Mr. Flynn stated that staff recommended support of Concepts 1, 2, 5, and 6.

Motion to approve staff recommendations: Ms. Cox

Second: Ms. Christie

Roll call vote: Aye-Kennedy, Cox, Abbott, Hardwick, Ragon, Christie; Nay-None

- B. Resolution to Authorize Use of Entitlement Funds for Operating Costs During the Coronavirus Pandemic Mark Flynn, DOAV

Mr. Flynn stated that the Resolution to Authorize Use of Entitlement Funds for Operating Costs During the Coronavirus Pandemic (Attachment B) is presented to support Concept #2 presented in the Commercial Air Service Plan.

Motion to accept: Mr. Abbott

Second: Ms. Cox

Roll call vote: Aye- Kennedy, Cox, Abbott, Hardwick, Ragon, Christie; Nay-None

6. New Business

- A. Hummel Field Exception to *Airport Program Manual* §5.4.1 Jeff Gore, Middlesex County Attorney

Mr. Gore provided details of the public-private partnership between Hummel Field and Delaware Corporation and to request an exception be granted, allowing the project to move forward without forfeiture of grant opportunities. The Motion to Approve a One-Time Exception of the *Airport Program Manual* (APM), Section 5.4.1 for the County of Middlesex to Plan and Develop a New Runway at Hummel Field (Attachment C), dated September 17, 2020, was presented for board consideration.

Motion to: Ms. Christie

Second: Ms. Cox

Roll call vote: Aye- Cox, Abbott, Hardwick, Ragon, Christie; Nay-None; Not available-Kennedy

- B. VRA - Roanoke Application Consideration Mike Swain, DOAV

Mr. Swain presented the Virginia Resources Authority (VRA) loan request for the Roanoke-Blacksburg Regional Airport in the amount of \$720,000.00 for the Box Hangar (Design/Construction) project.

Motion to endorse VRA loan request: Mr. Hardwick

Second: Mr. Abbott

Roll call vote: Aye- Cox, Abbott, Hardwick, Ragon, Christie; Nay-None; Not available-Kennedy

- C. Hampton Roads – Exception Due to Missed Opportunity Mark Flynn, DOAV

Mr. Flynn noted that bids for a substantial drainage and construction project dated back to Spring 2019 but were not awarded within 90 days. Since project costs have been averaging 19% below engineers' estimates, staff recommends the project be bid again to determine if cost savings could be realized. The issue arose after the June deadline for submitting a grant application. In accordance with *Airport Program Manual*, §5.11.2, Missed Opportunity, the chairman and regional board member have discussed and recommend an exception be granted to allow inclusion of the costs of rebidding the work in the allocations the board will act on at this meeting.

Motion to grant exception: Ms. Christie

Second: Mr. Abbott

Roll call vote: Aye- Kennedy, Cox, Abbott, Hardwick, Ragon, Christie; Nay-None

D. Commonwealth Aviation Fund Status

Cliff Burnette, DOAV

Mr. Burnette provided information on the status of the Commonwealth Aviation Fund revenue collections to date and the new process in determining availability of funds to allocated for projects.

E. Consideration of Consent Agenda - Denial for Lack of Funding

Rod Hall, Chairman

Airport	Project Description	Amount
Accomack County Airport	Fuel Truck Containment Area - Environmental Coordination (CatEx)	\$12,000.00
Dinwiddie County Airport	ALP Update for Terminal Apron Expansion	\$11,492.00
Emporia-Greenville Regional Airport	Airport Layout Plan & Exhibit A Update	\$5,200.00
Farmville Regional Airport	Maintenance Equipment Storage Building - Replacement (Construction)	\$55,050.00
Gordonsville Municipal Airport	Runway, Taxiway & Apron Rehabilitation (Construction)	\$960,064.00
Hummel Field	Airport Layout Plan Update	\$31,491.00
Tappahannock-Essex County Airport	Fueling System Credit Card Reader (Replacement) - INCREASE	\$1,546.71
Tazewell County Airport	T-Hangar Site Preparation (Construction)	\$400,000.00
Twin County Airport	Box Hangar Site Preparation (Design)	\$38,400.00
Virginia Highlands Airport	Sinkhole Repair (Design)	\$48,664.00
Williamsburg-Jamestown Airport	T-Hangar #2 Site Preparation (Design)	\$36,800.00
Winchester Regional Airport	Terminal Area Site Preparation - Phase 2 (Design)	\$192,000.00
Winchester Regional Airport	Terminal Building (Design)	\$231,000.00

Motion to approve: Mr. Kennedy

Second: Mr. Abbott

Roll call vote: Aye- Kennedy, Cox, Abbott, Hardwick, Ragon, Christie; Nay-None

F. Consideration of FY20 Entitlement Utilization Reports and FY21 Entitlement Utilization Plans

Mike Swain, DOAV

Mr. Swain reviewed the approval process for the FY20 Entitlement Utilization Reports and FY21 Entitlement Utilization Plans. Staff recommends approving all projects with the exception of a line item for maintenance equipment purchase for the Lynchburg Regional Airport.

Airport	Recommendations for FY2020 Entitlement Utilization Report	Recommendations for FY2021 Entitlement Utilization Plan
Charlottesville-Albemarle Airport	Approved	Approved
Lynchburg Regional Airport	Approved	Approved
Newport News - Williamsburg International Airport	Approved	Approved
Norfolk International Airport	Approved	Approved
Richmond International Airport	Approved	Approved
Roanoke-Blacksburg Regional Airport	Approved	Approved

Shenandoah Valley Regional Airport	Approved	Approved
Washington Dulles International	Approved	Approved

Motion to approve staff recommendations for FY20 utilization reports: Mr. Abbott

Second: Ms. Cox

Roll call vote: Aye- Kennedy, Cox, Abbott, Hardwick, Ragon, Christie; Nay-None

Motion to approve staff recommendations for FY21 utilization plans: Mr. Hardwick

Second: Ms. Christie

Roll call vote: Aye- Kennedy, Cox, Abbott, Hardwick, Ragon, Christie; Nay-None

G. Virginia Aviation Allocations Review

Mike Swain, DOAV

Tentative Allocations from the Commonwealth Aviation Fund

Motion to approve staff recommendations for Region 1: Mr. Kennedy

Second: Ms. Cox

Roll call vote: Aye- Kennedy, Cox, Abbott, Hardwick, Ragon, Christie; Nay-None

Airport	Project Description	VAB Action	Amount
Mountain Empire Airport	Obstruction Removal - Phase 1 Land Acquisition Services - BRIDGE LOAN	Disapproved	N/A
	Security Camera Replacement	Approved	\$6,282.00
Tazewell County Airport	Maintenance Equipment Storage Building (Construction)	Approved	\$16,000.00
Virginia Highlands Airport	Runway 6-24 Extension Land Acquisition Multi-Year - BRIDGE LOAN	Approved	\$342,831.04
	Taxilane and Roadway Pavement Rehabilitation (Construction)	Approved	\$490,196.00

Motion to approve staff recommendations for Region 3: Mr. Hardwick

Second: Mr. Abbott

Roll call vote: Aye- Kennedy, Cox, Abbott, Hardwick, Ragon, Christie; Nay-None

Airport	Project Description	VAB Action	Amount
Culpeper Regional Airport	North T-Hangar Taxilane Rehabilitation (Construction) (non-AIP) - CHANGE IN SCOPE	Approved	N/A
Leesburg Executive Airport	Maintenance Equipment Storage Building (Construction)	Approved	\$81,900.00
	Terminal Entrance Road Resurfacing (Construction)	Approved	\$33,379.00
	Terminal Building Furniture - Replacement	Disapproved	N/A
Stafford Regional Airport	Stormwater Pollution Prevention Plan Update	Approved	\$10,880.00
	T-Hangar Site Preparation (Bidding & Construction)	Approved	\$261,000.00
Winchester Regional Airport	Terminal Area Site Preparation - Phase 1 (Construction)	Approved	\$888,000.00

Motion to approve staff recommendations for Region 4: Mr. Abbott

Second: Mr. Hardwick

Roll call vote: Aye- Kennedy, Cox, Abbott, Hardwick, Ragon, Christie; Nay-None

Airport	Project Description	VAB Action	Amount
Hanover County Municipal Airport	East Side Terminal Area Site Preparation (Construction)	Approved	\$161,140.00
	East Side Terminal Building (Construction)	Approved	\$1,977,101.00
	Land Acquisition Services - Leadbetter Parcels - BRIDGE LOAN	Approved	\$31,200.00
New Kent County Airport	QTpod Terminal Fuel Dispenser M4000 - Replacement	Approved	\$11,390.00
Richmond Executive - Chesterfield County Airport	Southeast Hangar Apron (Design)	Disapproved	N/A
Richmond International Airport	Obstruction Removal Clearing & Grubbing (Design/Construction)	Approved	\$475,732.80 (E)
	Service Roads Widening (Design/Construction)	Approved	\$1,565,519.20 (E)

Motion to approve staff recommendations for Region 5: Ms. Ragon
 Second: Mr. Abbott
 Roll call vote: Aye- Kennedy, Cox, Abbott, Hardwick, Ragon, Christie; Nay-None

Airport	Project Description	VAB Action	Amount
Danville Regional Airport	Taxiway H Widening and Hangar Site Development (Construction)	Disapproved	N/A
	Terminal Building Renovation (Design)	Disapproved	N/A

Motion to approve staff recommendations for Region 7: Ms. Christie
 Second: Mr. Abbott
 Roll call vote: Aye- Kennedy, Cox, Abbott, Hardwick, Ragon, Christie; Nay-None

Airport	Project Description	VAB Action	Amount
Chesapeake Regional Airport	Maintenance Equipment Storage Building (Environmental Coordination Reimbursement & Design)	Approved	\$46,680.00
	T-Hangar Taxilanes Rehabilitation - Phase 1 (Construction)	Approved	\$584,000.00
	T-Hangar Taxilanes Rehabilitation - Phase 2 (Design)	Approved	\$96,800.00
Hampton Roads Executive Airport	Wash Rack (Wetland Mitigation-Credits)	Approved	\$10,000.00
	West Apron Hangar Site Preparation (Repackage & Rebid) -MISSED OPPORTUNITY	Approved	\$17,180.00
Hummel Field	Environmental Impact Review - Runway Improvements	Disapproved	N/A

All the project requests submitted for Region 2 and Region 6 were handled under the consent agenda.

7. Public Comment Period

Rod Hall, Chairman

Hank Rempe, Hanover Regional Airport, expressed appreciation for assistance with the conceptual design and approval of the new terminal building on the east side. He added that the only B17 flying in the Arsenal of Democracy would be at the Hanover airport until Monday.

8. Board Member Comments and Reports

Rod Hall, Chairman

Region 1: Mr. Kennedy thanked the members for their understanding during his brief absence during the meeting.

Region 2: Ms. Cox encouraged the airports to keep economic records updated.

Region 3: Mr. Hardwick thanked staff for their work regarding Culpeper.

Region 4: Mr. Abbott echoed Mr. Rempe's comments regarding Hanover Regional Airport.

Region 5: Ms. Ragon thanked everyone for their work on the meeting.

Region 6: N/A

Region 7: Ms. Christie thanked staff and the board. She encouraged girls in aviation. September 26

Director: Mr. Flynn invited everyone to tour the ICON aircraft, which will be used as an educational tool at schools and community events.

Chairman: Mr. Hall asked staff to proceed with planning the next meeting for December 10. He polled the board members as to whether or not they preferred to receive meeting materials for review electronically. There being no comment, he directed staff to proceed with sending the meeting materials electronically. He thanked staff for making this meeting possible. He expressed appreciation to InterVISTAS for their work on the Commonwealth Air Service Plan and recovery recommendations.

9. Adjournment

Rod Hall, Chairman

Motion to adjourn: Mr. Abbott

Second: Ms. Cox

Vote: Aye- Kennedy, Cox, Abbott, Hardwick, Ragon, Christie; Nay-None

Department of Aviation Policy:
Disability or Medical Condition or Personal Matter That Prevents Physical Attendance

Adopted: _____

The Virginia Aviation Board adopts this remote participation policy, pursuant to Va. Code §2.2-3708.2.

Individual members of the board may participate in a meeting through electronic communication means from a remote location that is not open to the public if a temporary or permanent disability or other medical condition or a personal matter prevents them from physically attending the meeting, following the procedures and limitations described hereafter. In order for a member to participate through electronic means the following must be met:

- A quorum of the board must be physically assembled and maintained at the primary or central meeting location
- The voice of the remote participant must be able to be heard by all persons at the primary or central meeting location.

A. Participation by member with **disability or other medical condition**; procedural requirements:

1. The member must notify the chair on or before the day of the meeting of inability to attend due to temporary or permanent disability or other medical condition that prevents physical attendance;
2. The fact of a disability or medical condition must be recorded in the minutes;
3. The remote location must be recorded in the minutes; and
4. The member's remote participation must be in accord with the policy on electronic participation adopted by the board.

B. Participation if a **personal matter** prevents attendance; procedural requirements:

1. The member must notify the board chair on or before the day of the meeting;
2. The nature of the emergency or personal matter must be identified;
3. The nature of the personal matter must be recorded in the minutes;
4. The remote location must be recorded in the minutes; and
5. The member's remote participation must be in accord with the policy on electronic participation adopted by the board.

Participation because of a personal matter that prevents attendance is limited to two (2) meetings per calendar year.

Individual participation from a remote location shall be deemed approved unless such participation would violate this policy or the provisions of the Virginia Freedom of Information Act (Va. Code § 2.2-3700 et seq.). If a member's participation from a remote location is challenged by a member, the board shall vote whether to allow such participation. Upon a vote to

disapprove the member's participation because such participation would violate this policy, such disapproval shall be recorded in the minutes and shall include the substance of the motion. Nonetheless, the member may continue to monitor the meeting from the remote location but may not participate in the proceeding and may not be counted as present at the meeting.

Resolution to Authorize use of Entitlement Funds for Operating Costs During the Coronavirus Pandemic

The effect on Virginia's commercial service airports caused by the coronavirus pandemic has been dramatic, with decreases in enplanements of up to 95%, and a likely decrease on an annual basis of over 50% for the next fiscal year. As a result, passenger facility charges airlines pass through to airports have been drastically reduced. Many businesses operating at commercial airports have stopped or greatly reduced operations, resulting in substantial decreases in revenues at such airports. These include restaurants, vehicle rental companies, parking revenues, transportation network companies and retail shops.

Each commercial service airport sponsor (hereinafter, Sponsor) receives entitlement funds from the Department of Aviation annually. Most Sponsors maintain unobligated entitlement fund balances.

[Va. Code §5.1-2.16](#) and the 2020 Budget, [CH1289](#) (2020), item 432.F provide that Commonwealth Airport funds shall not be used for "operating costs unless otherwise approved by the Board".

The Board is concerned that Virginia's commercial service airports are at risk of being unable to provide the essential public services needed to ensure that the citizens of Virginia can continue to travel by commercial air service. The Board is committed to assuring the airports survive the current pandemic in the best possible condition.

Accordingly, the Virginia Aviation Board determines that it is in the public interest to allow commercial airports to use entitlement funds for certain operating costs; and hereby adopts this resolution to allow the commercial service airports to use entitlement funds for operating costs, on the following conditions:

1. The authority of this resolution shall expire 30 June 2021, unless earlier rescinded by the Board.
2. Entitlement funds shall be used only for those recurring operating costs that are critical to the ability of the Sponsor to continue providing essential services to the public, related to commercial aviation.
3. Prior to using such funds for operating costs, the Sponsor shall submit a request for such use to the Department of Aviation that demonstrates that it lacks other funds to provide such services and shall document that such funds are to be used for costs that comply with paragraph 2 and the other provisions of this resolution. The Sponsor shall include a statement showing the amount of unobligated entitlement funds available.
4. Upon receipt of information set out herein from a Sponsor, the Department may allow the use of funds for operating costs described in the request on a temporary basis. The Department shall report any such approvals to the Board. The request shall be considered as a requested amendment to the Sponsor's entitlement utilization plan (EUP). The Board shall evaluate whether to approve an amendment to the Sponsor's EUP at the next board meeting. If the Board

denies the amendment, the Sponsor shall refund the amounts expended to its entitlement fund balance within six months of the date of denial.

5. The Board authorizes the Department to adopt policies and procedures, consistent with the Airport Program Manual to carry out the terms of this resolution.

Done this 17th day of September 2020

VIRGINIA AVIATION BOARD:

By: _____
Roderick D. Hall, chair

ATTESTED:

By: _____
Laurie Brown, Secretary to Virginia
Aviation Board

§ 5.1-2.16. Grants or loans of public or private funds.

The Board is authorized to accept, receive, receipt for, disburse, and expend federal and state moneys and other moneys, public or private, made available by grant or loan or both, to accomplish, in whole or in part, any of the purposes of this chapter. All federal moneys accepted under this section shall be accepted and expended by the Board upon such terms and conditions as are prescribed by the United States and as are consistent with state law, and all state moneys accepted under this section shall be accepted and expended by the Board upon such terms and conditions as are prescribed by the Commonwealth. State moneys allocated pursuant to subdivision A 3 of § [58.1-638](#) shall not be used for (i) operating costs unless otherwise approved by the Board or (ii) purposes related to supporting the operation of an airline, either directly or indirectly, through grants, credit enhancements, or other related means.

In considering or evaluating the application for or award of any grant of moneys under this section, the Board shall take into account the capacities of all airports within the affected geographic region.

§ 5.1-2.2:3. Transparency and accountability in the use of Commonwealth Airport Fund revenues.

A. By November 1 of each year, the Board shall report to the Governor and the General Assembly on the use of Commonwealth Airport Fund revenues the previous fiscal year. The report shall include at a minimum the following:

1. The use of entitlement funds allocated pursuant to subdivision A 3 a of § [58.1-638](#) by each air carrier airport, including the amount of funds that are unobligated;
2. The award and use of discretionary funds allocated for air carrier and reliever airports pursuant to subdivision A 3 b (1) (a) of § [58.1-638](#) by every such airport;
3. The award and use of discretionary funds allocated for general aviation airports pursuant to subdivision A 3 b (1) (b) of § [58.1-638](#) by every such airport; and
4. The award and use of discretionary funds allocated for all airports pursuant to subdivision A 3 b (2) of § [58.1-638](#) by every such airport.

Such report shall also include the status of ongoing projects funded in whole or in part by the Commonwealth Airport Fund pursuant to subdivision A 3 of § [58.1-638](#).

B. Each year prior to the release of entitlement funds allocated pursuant to subdivision A 3 a of § [58.1-638](#), each air carrier airport shall submit a plan that outlines the planned use of such funds for the upcoming fiscal year to the Board for review and approval. The Board shall approve such plan provided that the use of funds is in accordance with Board policies. An airport may modify its plan during a fiscal year by submitting a revised plan to the Board for review.

C. The Board shall have the right to withhold entitlement funds allocated pursuant to subdivision A 3 a of § [58.1-638](#) in the event that the entitlement utilization plan is not approved by the Board or the airport uses the funds in a manner that is inconsistent with the approved plan.

§ [33.2-1526.6](#). *Commonwealth Aviation Fund.*

A. There is hereby created in the Department of the Treasury a special nonreverting fund that shall be part of the Transportation Trust Fund and shall be known as the Commonwealth Aviation Fund (the Fund). The Fund shall be established on the books of the Comptroller and any funds remaining in the Fund at the end of a biennium shall not revert to the general fund but shall remain in the Fund. Interest earned on the funds shall be credited to the Fund. The funds shall be allocated by the Board to the Virginia Aviation Board, to be allocated by the Virginia Aviation Board to any Virginia airport that is owned by the Commonwealth, a governmental subdivision thereof, or a private entity to which the public has access for the purposes enumerated in § [5.1-2.16](#), or is owned or leased by the Metropolitan Washington Airports Authority (MWAA), as set forth in subsection B:

B. Any new funds in excess of \$12.1 million that are available for allocation by the Virginia Aviation Board shall be allocated as follows: 40 percent to air carrier airports as provided in subdivision 1 and 60 percent to MWAA, up to a maximum annual amount of \$2 million. Except for adjustments due to changes in enplaned passengers, no air carrier airport sponsor, excluding MWAA, shall receive less funds identified under subdivision 1 than it received in fiscal year 1994-1995.

Of the remaining amount:

1. Forty percent of the funds shall be allocated to air carrier airports that are not airports owned or leased by MWAA, based upon the percentage of enplanements for each airport to total enplanements at all air carrier airports that are not airports owned or leased by MWAA. No air carrier airport sponsor shall receive less than \$50,000 nor more than \$2 million per year from this provision.

2. Sixty percent of the funds shall be allocated as follows:

a. For the first six months of each fiscal year, the funds shall be allocated as follows:

(1) Forty percent of the funds shall be allocated by the Virginia Aviation Board for air carrier and reliever airports on a discretionary basis, except airports owned or leased by MWAA; and

(2) Twenty percent of the funds shall be allocated by the Virginia Aviation Board for general aviation airports on a discretionary basis; and

b. For the second six months of each fiscal year, all remaining funds shall be allocated by the Virginia Aviation Board for all eligible airports on a discretionary basis, except airports owned or leased by MWAA.

Motion to Approve a One Time Exemption of the Airport Program Manual (APM), Section 5.4.1 for the County of Middlesex to Plan and Develop a New Runway at Hummel Field

September 17, 2020

Hummel Field has a usable runway length of 2,167 feet. It is the second shortest, public-use runway in Virginia. Hummel has 26 based aircraft and over 15,360 aircraft operations annually, more than most general aviation airports in the Commonwealth. Recognizing the safety and operational limitations of the runway length, the Middlesex County Board of Supervisors, (the County) desires to improve the safety and use of Hummel Field by constructing a new runway approximately 3,200 feet long.

Acknowledging that the COVID 19 pandemic has significantly affected aviation revenue collection and caused unprecedented demand on airport development funding in the Commonwealth, the County is in the process of entering into a Public-Private-Partnership (P3) agreement with a private party to assist with the funding and to expedite the construction of a new runway.

To take advantage of the P3 opportunities to construct the new runway, I move that, notwithstanding Section 5.4.1 of the Department's Airport Program Manual, the Virginia Aviation Board approve a one-time exception to that provision to allow the County to plan and construct a new runway at its own expense and retain eligibility to request funding for planning, environmental, design, and construction project components at a later date.

This resolution is conditioned upon the requirement that the one-time exception to the Airport Program Manual, Section 5.4.1 does not guarantee the County receive State funding for any component of the project; that the County must compete for discretionary funding for each project component; and the Department of Aviation must approve the scope of work and cost of any project component for which funding will be requested at a later date.



COUNTY of MIDDLESEX
BOARD OF SUPERVISORS

September 2, 2020

Roderick D. Hall, Chairman
Virginia Aviation Board
P.O. Box 165
Woodbridge, VA 22194

Dear Mr. Hall,

Hummel Field has a usable runway length of 2,167 feet. It is the second shortest, public-use runway in Virginia. Hummel has 26 based aircraft and over 15,360 aircraft operations annually, more than many general aviation airports. Recognizing the safety and operational limitations of the runway length, the Middlesex County Board of Supervisors desires to improve the safety and use of Hummel Field by constructing a new runway approximately 3,200 feet long.

Recognizing that the COVID 19 pandemic has significantly affected aviation revenue collection and caused unprecedented demand on airport development funding in the Commonwealth, Middlesex County is in the process of developing a Public-Private-Partnership (P3) agreement with a private party under the Virginia Public-Private Transportation Act to assist with the project funding and expedite the construction of a new runway.

To take advantage of the P3 opportunities, the Middlesex County Board of Supervisors respectfully requests the VAB to allow the County to proceed with the planning, environmental, design and construction project components at their own expense, and retain the eligibility to request funding from the Virginia Aviation Board at a later date. To this end, the Middlesex Board of Supervisors requests the Virginia Aviation Board to approve a one-time exception to the Airport Program Manual (APM), Section 5.3.1 *Eligible Projects After the Fact*.

With approval of the request, Middlesex County understands that the exception to APM, Section 5.3.1 does not guarantee future funding for any component of the project, and that the County must compete for discretionary funds at the times of the requests.

The County further understands that the Department of Aviation must approve the scope of work and cost of any planning, environmental, design, and construction component that funding will be requested after the fact.

Sincerely,

A handwritten signature in black ink, appearing to read "Wayne H. Jessie, Sr.", written in a cursive style.

Wayne H. Jessie, Sr.
Chairman
Middlesex County Board of Supervisors

Cc: Mark Flynn, Virginia Department of Aviation, Director
Vanessa Christie, Virginia Aviation Board, Region 7