

**Minutes of Meeting
BOARD FOR CONTRACTORS
INFORMAL FACT-FINDING CONFERENCES
April 23, 2012 (9:00 a.m.)**

The Board for Contractors convened in Richmond, Virginia, for the purpose of holding Informal Fact-Finding Conferences pursuant to the Administrative Process Act.

Troy Smith, Jr., Board member, presided. No other Board members were present.

Caroline Pruett, Joseph Haughwout, and Stephen Kirschner appeared for the Department of Professional and Occupational Regulation.

The conferences were recorded by Tammie M. Brown, CCR, and the Summaries or Consent Orders are attached unless no decision was made.

Disc = Disciplinary Case

Lic = Licensing Application

RF = Recovery Fund Claim

Trades = Tradesmen Disciplinary Case/Application

C = Complainant/Claimant

A = Applicant

R = Respondent/Regulant

W = Witness

Atty = Attorney

Participants

- | | |
|---|--|
| 1. ADS Remodeling Incorporated
File Number 2012-03655 (Disc.)
(NO DECISION MADE) | Allan D. Stephens, Jr. - R
Robert Cooper - C |
| 2. Robert D. Castillo
Central Virginia Chimney Chap – CVCC Contracting
File Number 2012-03829 (Disc.)
(NO DECISION MADE) | Robert Castillo – R
Robert Ratliff - C
Janette Ratliff - C |
| 3. Robert Construction LLC
File Number 2012-03423 (Disc.)
(NO DECISION MADE) | Robert Kim - R |

The meeting adjourned at 1:33 p.m.

BOARD FOR CONTRACTORS

Erby G. "Rudy" Middleton, Chairman

Gordon N. Dixon, Secretary

COPY TESTE:

Custodian of Records

DRAFT