

Draft Minutes of Meeting
INFORMAL FACT-FINDING CONFERENCES
OCTOBER 11, 2011

The Board for Contractors convened in Richmond, Virginia, an Informal Fact-Finding Conferences pursuant to the Administrative Process Act.

Kristin Becker, Presiding Officer, presided. No Board members were present.

Victoria Traylor, appeared for the Department of Professional and Occupational Regulation.

The conferences were recorded by Tammie M. Brown, CCR and the Summaries or Consent Orders are attached unless no decision was made.

Disc = Disciplinary Case
Lic = Licensing Application
RF = Recovery Fund Claim

C = Complainant/Claimant
A = Applicant
R = Respondent/Regulant
W = Witness
Atty = Attorney
Inv = Investigator

Participants

1. Joseph James Karavias
File Number 2012-00256
Start: 10:34 a.m.
End: 10:55 a.m.
(No Decision Made)

A-Joseph Karavias

2. Steve M. Smith
t/a Town & County
File Number 2012-00257
Start: 9:13 a.m.
End: 9:25 a.m.
(No Decision Made)

A-Steve Smith

3. William Richard Sutton, Jr.
File Number 2012-00260
Start: 9:30 a.m.
End: 9:59 a.m.
(No Decision Made)

A-William Sutton, Jr.
W-Joel Brusherd
W-Lorna Smith

4. Roger Donald Newlond
File Number 2012-00259
Start: 10:02 a.m.
End: 10:30 a.m.

A-Roger Newlond

(No Decision Made)

5. Rodney L. Mitchem
t/a Flooring Masters of Tidewater
File Number 2012-00258
Start: 1:17 p.m.
End: 1:56 p.m.

A-Rodney L. Mitchem

(No Decision Made)

6. American Home Maintenance Services, LLC
File Number 2012-00336
Start: 2:03 p.m.
End: 2:40 p.m.

A- Earl Pence
W-Ricky Pence
W-Gamble Hanes

(No Decision Made)

Board for Contractors

Troy Smith, Jr., Chairman

Gordon N. Dixon, Secretary

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Custodian of Records