

Minutes
VA State Board of Social Services
Central Region Office
1604 Santa Rosa Road
Richmond, Virginia 23229

June 15-16, 2011

Attending: Dr. Bela Sood, Trudy Brisendine, Michelle Larkin, Barbara Manuel, Heidi Metcalf Little, Ray Johnson, Willie Greene Sr., and Robert Spadaccini.

Absent: Terri Kiser Williams

Call to Order

The meeting was called to order at 9:07 a.m., Dr. Bela Sood presiding.

Welcome and Introductions

Dr. Sood welcomed members and guests in attendance.

Agenda Review

Karin Clark reviewed the agenda.

Information Items

[Prisoner Reentry](#)

Jane Brown, Director for Community Partnerships, spoke on Prisoner Reentry. Handouts are attached to the official minutes.

[Managing by Data](#)

Matt Wade, Manager of Outcome Based Performance and Analysis Unit, provided an overview. A copy of his presentation is attached to the official minutes.

[Financial Update](#)

J. R. Simpson, Chief Financial Officer, provided a budget update. A copy of his presentation is attached to the official minutes.

[Update on April Public Comment](#)

Deputy Commissioner Margaret Schultze provided an update on her conversation surrounding the Assisted Living Facility and Auxiliary Grant matters. Mr. Spadaccini questioned if interest is paid to recipients when payments are late. Ms. Schultze will investigate and report. These remarks are attached to the official minutes.

Public Comment

Cameron Hunt-Equality Virginia provided comment.

Comment from Local Boards and Directors of Social Services

Carl Ayers, Director of Floyd County provided comment.

Directors Kim Jefferson, Cathy Pemberton and John Moody were recognized.

Comment from Boards and Directors of Community Action Agencies

None

Comment from VA Community Action Agency

Jim Schuyler provided an update to the Board.

Virginia League of Social Service Executives

Susan Clark provided an update to the Board.

Comments from Commissioner

Commissioner Martin D. Brown provided comment to the Board. A copy of his presentation is attached to the official minutes.

Regulatory Update

Karin Clark, Regulatory Coordinator, shared a copy of the latest regulatory report with members. A copy is attached to the official minutes housed in the home office.

Action Items

Minutes from April 2011

Discussion:

Ms. Brisendine asked that the adjective “seasoned” be removed from remarks made by Mr. Spadaccini on page 1 of the minutes.

Dr. Sood asked that her remarks on page 1 be reported as follows: Dr. Sood voiced concerns about the perceived lack of transparency of the regulatory process. Ms. Brisendine voiced concerns about the politicization of the proposed language changes to the regulation...etc.

ON MOTION DULY MADE (Mr. Spadaccini) moved and seconded to approve the April minutes as amended. Motion adopted.

22VAC40-680, Virginia Energy Assistance Program-Low Income Home Energy Assistance Program-Periodic Review

Discussion:

Karin Clark advised the Board would have a Letter of Assurance no later than COB on Friday, June 17.

ON MOTION DULY MADE (Mr. Spadaccini) and seconded moved to approve the Periodic Review report for submission to the Department of Planning and Budget and the Secretary of Health and Human Resources as required by the provisions of Executive Order 14 (2010). Motion adopted.

22VAC40-601, Supplemental Nutrition Assistance Program-NOIRA

Discussion:

Members asked Mr. Steinhauser to provide the numbers of people affected and the fiscal impact of this regulation.

ON MOTION DULY MADE (Ms. Larkin) and seconded moved to approve the Notice of Intended Regulatory Action to amend 22VAC40-601, Supplemental Nutrition Assistance Program, for publication in the Virginia Register, subject to approval under the provisions of Executive Order Number 14 (2010). Motion adopted.

22VAC40-880, Child Support Enforcement Program –NOIRA

Discussion:

Mr. Spadaccini confirmed this is not part of the Quadrennial Review.

ON MOTION DULY MADE (Mr. Spadaccini) and seconded moved to approve the Notice of Intended Regulatory Action for 22VAC40-880, Child Support Enforcement Program, for publication in the Virginia Register, subject to approval under the provisions of Executive Order Number 14 (2010). Motion adopted.

22VAC40-780, Elimination of Financial Eligibility for Direct Social Services – Exempt Final

Discussion:

None

ON MOTION DULY MADE (Ms. Brisendine) and seconded moved to approve the exempt final regulatory package for publication in The Virginia Register, subject to approval under the provisions of Executive Order 14 (2010) and the Administrative Process Act. This regulatory action will become effective August 17, 2011. Motion adopted.

Changes to Local Departments of Social Services' Comp Plan and Policy

Discussion:

None

ON MOTION DULY MADE (Mr. Spadaccini) and seconded moved to approve changes to enable local departments of social services to increase the maximum percentage for promotions from 10 percent to 15 percent and increase the salary range maximum for all local occupational titles. These changes will be retroactively effective June 1, 2011, to coincide with the effective date for localities' fiscal year and compensation plans. Motion adopted.

Recess at 4:15 p.m.

Thursday, June 16, 2011

Reconvene 9:06 a.m.

Election of Officers

Nominating Committee Chair Willie Greene moved to approve Bela Sood as Chair to serve another term. Motion approved with all in favor.

Nominations from the floor were requested for Vice Chair and Secretary. Ms. Larkin and Mr. Spadaccini were nominated to serve as Vice Chair. Ballot vote was 4-4. As a tie-breaker, members agreed to a coin toss. Mr. Spadaccini will serve as Vice Chair. Ms. Larkin agreed to serve as Secretary.

Bylaws

Al Wilson, Office of Attorney General, reviewed the Board bylaws and suggested areas members may want to amend. A copy was provided to each member.

Board officers will meet on Tuesday night prior to the August meeting to discuss amendments to the bylaws and report out on Wednesday. Implementation will be effective once approved at the October 2011.

Robert's Rules of Order Briefing

Al Wilson reviewed Robert's Rules of Order. Mr. Wilson will continue as Board Parliamentarian. A statement will be included in the bylaws.

Media Training

Eileen Guertler, Public Affairs Director, provided media training to the Board and conducted a mock interview. A copy of her presentation is attached to the official minutes.

Board Member Comments

Ms. Little congratulated the new and returning officers. She appreciated the presentations.

Mr. Johnson said he looks forward to working together. Congratulations were offered to the officers. He thanked Ms. Little for hosting the get together.

Ms. Brisendine echoed other comments. She thanked Jane Clements for hosting this meeting.

Ms. Manuel thanked Deputy Commissioner Schultze and Lynne Williams for following up on April public comment issues. She is concerned over the large substance abuse issue as reflected in remarks made by Carl Ayers.

Ms. Larkin thanked everyone for their presentations. She supports the role of the department. She offered thanks to Commissioner for always attending Board meetings.

Mr. Spadaccini thanked Ms. Clements for hosting this meeting and to staff for providing presentations. He is privileged to serve as Vice Chair.

Mr. Greene thanked Ms. Clements for hosting the meeting. He shared his concern that money is being spent on substance abuse issues instead of social services. He offered his congratulations to the new officers.

Chair's Comments

Dr. Sood thanked Jane Clements for hosting this meeting. She appreciated the presentations that were given and feels that managing by data will move the department to be best in class.

She offered congratulations to Ms. Larkin and Mr. Spadaccini, and thanked everyone for their support as she returns to serve another year as Chair.

Future Agenda Items

Budget Update in August
Healthy Families Report Update

Adjourn at 11:45 a.m.

Respectfully submitted by Pat Rengnerth

