

Virginia Statewide Independent Living Council

January 2008 Quarterly Meeting DRAFT

Details:

Virginia Statewide Independent Living Council
Quarterly Meeting
Richmond Crowne Plaza
January 30, 2008
10:00 am-4:00pm

Participants

Members present: Marcia DuBois, Chair, Mary Mathena, Ellen Shakelford, Jack Brandt ,Treasurer, Raymond Kenny, Terry Labar, Steve Johnson, Doug Small, Susan Prokop, Dave Barrett, Jane Ward - Solomon, Ex-Officio, Theresa Preda, Ex-Officio
Participating via conference phone: Stan Feuerberg
Members Absent: Celestine Walker, Sarah Liddle
Members of the public/Guests: James Rothrock [DRS Commissioner] , Jessica Rouse [DRS], Sandra Wagner [Executive Director, Resources for Independent Living in Richmond]
Call to Order 10:00 a.m.

Welcome and Announcements: Marcia DuBois, Chair

- 4 Council members attended the SILC Congress in New Orleans January 25-27, 2008
- Philip Sieke may not be reappointed, due to family obligations/ confusion regarding paperwork.
- Newly appointed member Alexandra Dixon, will join the Council at the April meeting.
- Congratulations to Jack Brandt on his input in creating/ providing an Accommodations Guide for Congress. A letter has been received from Senator Enzi, crediting the SILC.
- A change to the agenda requested by Chair Dubois, to insert a break after Treasurer's Report.

Chair DuBois made a motion to approve change to Agenda
Brandt second
Motion passed via voice vote

Public Comment:

Sandra Wagener expressed appreciation to the Council for working with the CILs during the past year on housing and transportation projects.

Secretary's Report: Chair Dubois [in the absence of Sarah Liddle]

- October 2007 Committee minutes were approved.
- Corrections noted for the October Business meeting. It was stated that Stambaugh Foundation funding went to SPIL Goal II in error, and should be corrected to read Goal I.

Small made motion to approve October business meeting minutes as ammended

Prokop second
Motion passed via voice vote

Treasurer's Report: Jack Brandt

- Brandt reported on SILC budget
- Suggestion made to budget next year's projected expenses associated with conferences into appropriate corresponding quarter.
- Discussion regarding clarification of ex-officio status and ability to make motions. State and Federal research, as well as Robert's Rules of Order, showed no rules against ex-officio members making motions, only non-voting status.
- Preda reported we have full Federal drawdown

Ward-Solomon made motion to approve Treasurer's Report as stated

Barrett second

Motion passed via voice vote

COMMITTEE REPORTS

Operations Committee: Doug Small, Chair

- Acknowledgment of Sarah Liddle's work on SILC history document.
- Suggested modifications:
 1. List names alphabetical by year, with addition of officer notation
 2. List name of Governor in office during each term
 3. Include SPIL Goal I, II and III for current history
 4. Post document on website
- Matrix of work to be done reviewed—all on target
- Recommendation made to include Strategic Plan and Snapshot as part of New Member Training.

Executive Committee: Marcia Dubois, Chair

- Minutes approved from the October Executive Committee meeting.
- Review of Standing Rules, including ex-officio status. RSA states that ex-officio members must be governor appointed. Executive Committee made recommendation to the full Council that a recommendation be made to the Governor's office to formally appoint Preda and Ward-Solomon to the Council as ex-officio members. Also to appoint a Nominating Committee to work continuously in identifying, developing, and recruiting new members.

Brandt made motion that the Council recommend Theresa Preda and Jane Ward-Solomon to the Governor's office, to be formally appointed as ex-officio members of the SILC.

2nd D. Small

Motion passed by voice vote.

- Budgets reviewed.
- Discussed process for receiving legislative updates, SILC logo, and gifts or honorariums to be given out. Ideas to be presented at the next meeting.

Goal I Committee: Ellen Shackelford, Chair [replaces Philip Sieck]

- Objectives examined regarding measuring goal outcomes.
- DuBois and SILC staff will collect demographic data via census information, etc.
- Shackelford will work on questions for focus groups in unserved/ underserved areas.
- Small to contact April regarding rural independent living
- Prokop will check w/ Virginia Board report for information
- DuBois will check on VACIL annual report regarding local funding
- Will begin using logic model at the April meeting to finalize process of clarifying deliverables

Goal II Committee: Jack Brandt, Chair

- Grants have been awarded
- Will set up initial Logic Module training date [possibly in April] with Dr. Alan Lewis at VCU. Possibly through a VTC meeting. Dates to be finalized

- Committee will change name to Community Integration Committee

Goal III Committee: Dave Barrett, Chair

- Department of Housing is in the process of updating the Building Code. The newest amendment of the Uniform Building Code has been submitted to the Department of Justice for review and signature.

Old Business: Marcia DuBois, Chair

- Commissioner Jim Rothrock gave update on General Assembly Legislation, possibility of budget cuts, and discussed staff support.
- Executive Committee recommended that ad hoc committee be created in April to look into long term organizational issues
- Executive Committee recommends that current staff arrangement be extended for another year, through August 2009. Budget for staff support last year was \$75,000, this year \$5,000. There would be an impact on SILC budget/ CILs if outside RFP would be utilized.

Prokop made motion to accept Commissioner's offer to extend current staffing arrangement through August 2009, and create an ad hoc committee to examine the various options for staffing arrangements.

Mathena second

Motion passed via voice vote.

- Discussion of ex-officio clarification noted that Council has voted to recommend current ex-officio members for official appointment, with set terms. Commissioner Rothrock advised that letter be included with the recommendation citing RSA language, in order to expedite the process and bring the SILC into compliance as quickly as possible
- Discussed FOIA regulations as it relates to physical meetings/ video conferencing. As the use of this method of meeting facilitation will increase, issues need to be addressed. Commissioner Rothrock related current law states that only if the meeting is an emergency, that video conferencing is

acceptable [not as an accommodation at this time].

- No Budget Revisions to report.

Standing Rules:

- Executive Committee has suggested changes to the draft Standing Rules as follows.

1. Regarding incoming/outgoing officers/chairs passing along documents and resources. Expand language to include “any other official activity”.

2. Regarding supporting collaboration with other stakeholders. Change language in first sentence. “In order to support outreach and collaboration with stakeholders in the the disability services”, change to read disability community.

Also as it refers to the Executive Committee, it would be up the Committee or Council chair to issue invitations to selected partners or content experts to come to meetings/ be involved in contributing and developing materials and activities of the SILC.

- Staff will make changes to the Drafts and present for approval at the April meeting.

Non DSU Ex-officio members:

- Need to involve members of other state agencies in Strategic Plan and Snapshot process, to broaden the SILC network/ provide greater impact. Will work on process at next meeting.

- Goal III could possibly identify appropriate perspective candidates.

Steve Johnson made motion to identify/invite other agencies/ liasons to sit on the Council. If these persons show commitment and interest and are actively involved, then pursue process of Governor appointment

Brandt second.

Motion passed via voice vote.

- Sarah has agreed to fill position of SILC liason to the State Rehab Council.

Nominating Committee will be formed during April meeting.

New Business: Marcia DuBois, Chair

- Initiation of Logic Model development including training, specific responsibilities, and duties to be tabled, and considered at the April meeting.

Project Reports:

- SILC Congress Report: Marcia DuBois

The Congress was attended by 4 members [Doug Small, Jack Brandt, Mary Mathena, and Marcia DuBois] in New Orleans, January 25-27, with early departure to attend Independent Living day at the General Assembly. Next Congress will meet in Dallas Rather than a follow-up to last year's conference theme of emergency preparedness following hurricane devastation the overall theme focused on changes at RSA.

RSA's recent interpretation of ex-officio members and SILC duties/ responsibilities was discussed.

RSA has been rejecting SPILs from non-performing SILC's that do not follow dutes and responsibilities as outlined. Need to reauthorize the Rehab Act to allow for more autonomous SILCs/ address issue with individual congressional representatives.

Also discussed was improving/enhancing relationship between SILCs and CILs.

Community Integration Implementation Team Meeting: Jack Brandt/ Raymond Kenney

Money Follows the Person Work Group: Jack Brandt

Easy Living Home Coalition Summit: Richard Kriner

- Prokop has drafted a proposition that could identify activities of the coalition through surveys with builders to get accessible homes certified. Ward-Solomon reported that VATS Inc. is in the process of changing name to Virginia Easy Living Home Foundation, Inc., and are awaiting official 501c3 status. Will market to homebuilders for statewide support. CILs can train staff to certify new homes as they are built. First home to be approved March 2008. Incorporates, does not replace Universal Design.

Virginia Association of Centers for Independent Living [VACIL]: Marcia DuBois

- Independent Living day at the General Assembly January 28, 2008 went well, with at least 250 in attendance.

Next Quarterly Meeting scheduled to be held either at the Eastern Shore or in Norfolk in April.
Logistic planning is ongoing.

Meeting Adjourned by Chair DuBois