BOARD FOR ARCHITECTS, PROFESSIONAL ENGINEERS, LAND SURVEYORS, CERTIFIED INTERIOR DESIGNERS AND LANDSCAPE ARCHITECTS MEETING MINUTES

The Board for Architects, Professional Engineers, Land Surveyors, Certified Interior Designers and Landscape Architects (APELSCIDLA Board) met on May 11, 2022 at the Department of Professional and Occupational Regulation (DPOR), 9960 Mayland Drive, Richmond, Virginia, with the following members present for all or part of the meeting:

Architects Professional Engineers

Tim Colley James Kelly

April Drake Christopher Stone

Mel Price

Land SurveyorsInterior DesignersDoyle AllenCaroline AlexanderVickie AnglinCameron Stiles

Mike Zmuda

Landscape ArchitectsCitizen MembersFrank Hancock, IIIKaren ReynesAnn StokesHypatia Alexandria

Vinay Nair was not present at the meeting with regrets.

Staff present for all or part of the meeting were:

Demetrious J. Melis, Director
Shannon Webster, Workforce Development Director
Bonnie Davis, Board Operations Administrator
Amy Goobic, Executive Assistant
Breanne Henshaw, Administrative Coordinator
Julie Jackson-Bailey, Post Adjudication & Licensing Specialist

Kathleen (Kate) Nosbisch, Executive Director, and Kishore Thota, Chief Deputy Director, were not present with regrets.

Members of the audience:

R. Corey Claiborne, FAIA, NOMA, MBA, Executive AIA Virginia, Vice President Georg Dahl, Virginia Society of Professional Engineers (VSPE) STEM and Educational Outreach Lead for Tidewater/Hampton Roads Chapter

Elizabeth Peay, Assistant Attorney General with the Office of the Attorney General, was present.

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Finding a quorum of the Board present, Ms. Stokes, Chair, called the meeting to order at 10:03 a.m.

Call to Order

Ms. Stokes advised the Board of the emergency evacuation procedures.

Emergency Evacuation

Ms. Davis welcomed Breanne Henshaw, Administrative Coordinator for the Board. Board members introduced themselves.

Announcements

Ms. Alexandria arrived at 10:05 a.m.

Arrival of Board Member

Mr. Stone moved to approve the agenda as presented. Ms. Stiles seconded the motion which was unanimously approved by: Alexander, Alexandria, Allen, Anglin, Colley, Drake, Hancock, Kelly, Price, Reynes, Stiles, Stokes, Stone, and Zmuda.

Approval of Agenda

Mr. Stone moved to approve the February 9, 2022, Board meeting minutes, the February 9, 2022, Regulatory Review Committee meeting minutes, the February 9, 2022, Land Surveyors Section Meeting, and the March 25, 2022, Regulatory Review Committee. Mr. Kelly seconded the motion which was approved by: Alexander, Alexandria, Allen, Anglin, Colley, Drake, Hancock, Kelly, Price, Reynes, Stiles, Stokes, Stone, and Zmuda.

Approval of Minutes

There was no one present for public comment.

Public Comment Period

Regarding File Number 2022-00669, Quentin Leroy Richmond, the Board members reviewed the record of the Informal Fact-Finding Conference, which consisted of the application file, transcripts and exhibits, and the Summary of the Informal Fact-Finding Conference. Mr. Stone moved to accept the recommendation of the presiding officer and approve Mr. Richmond's application for professional engineer by exam. Mr. Kelly seconded the motion which was unanimously approved by members: Alexander, Alexandria, Allen, Anglin, Colley, Drake, Hancock, Kelly, Price, Reynes, Stiles, Stokes, Stone, and Zmuda.

File Number 2022-00669, Quentin Leroy Richmond

Mr. Kelly recused himself from the meeting for discussion and deliberation of the file.

Recusal of BoardMember

Regarding File Number 2021-02537, Ruojun Xiong, the Board members reviewed the record of the Informal Fact-Finding Conference, which consisted of

File Number

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the application file, transcripts and exhibits, and the Summary of the Informal Fact-Finding Conference. Mr. Stone moved to accept the recommendation of the presiding officer and approve Mr. Richmond's application for professional engineer by exam. Ms. Anglin seconded the motion which was unanimously approved by members: Alexander, Alexandria, Allen, Anglin, Colley, Drake, Hancock, Price, Reynes, Stiles, Stokes, Stone, and Zmuda. As the presiding Board member, Mr. Kelly was not present for the discussion or vote.

2021-02537, Ruojun Xiong

Regarding File Number 2022-00140, JDS Consulting, LLC, the Board members reviewed the record of the Informal Fact-Finding Conference, which consisted of the application file, transcripts and exhibits, and the Summary of the Informal Fact-Finding Conference. Mr. Stone moved to accept the recommendation of the presiding officer and approve JDS Consulting LLC's application for business entity registration. Mr. Price seconded the motion which was unanimously approved by members: Alexander, Alexandria, Allen, Anglin, Colley, Drake, Hancock, Price, Reynes, Stiles, Stokes, Stone, and Zmuda. As the presiding Board member, Mr. Kelly was not present for the discussion or vote.

File Number 2022-00140, JDS Consulting, LLC

Regarding File Number 2022-00230, Rodrigo Edwin Veizaga, the Board members reviewed the record of the Informal Fact-Finding Conference, which consisted of the application file, transcripts and exhibits, and the Summary of the Informal Fact-Finding Conference. Mr. Stone moved to accept the recommendation of the presiding officer and deny Mr. Veizaga's application for professional engineer by exam. Ms. Anglin seconded the motion which was unanimously approved by members: Alexander, Alexandria, Allen, Anglin, Colley, Drake, Hancock, Price, Reynes, Stiles, Stokes, Stone, and Zmuda. As the presiding Board member, Mr. Kelly was not present for the discussion or vote.

File Number 2022-00230, Rodrigo Edwin Veizaga

The Board discussed the file and indicated they would like to include language in the letter to Mr. Veizaga, which states this denial does not preclude Mr. Veizaga from sitting for the exam as it is based on the need for additional experience.

Mr. Fennell was present at the meeting, but did not wish to address the Board.

Regarding File Number 2022-00456, Kenneth Davis Fennell, the Board members reviewed the record of the Informal Fact-Finding Conference, which consisted of the application file, transcripts and exhibits, and the Summary of the Informal Fact-Finding Conference. Mr. Stone moved to accept the recommendation of the presiding officer and approve Mr. Fennell's application for professional engineer by comity. Mr. Price seconded the motion which was unanimously approved by members: Alexander, Alexandria, Allen, Anglin, Colley, Drake, Hancock, Price, Reynes, Stiles, Stokes, Stone, and Zmuda. As the presiding Board member, Mr. Kelly was not present for the discussion or vote.

File Number 2022-00456, Kenneth Davis Fennell APELSCIDLA Board Meeting Minutes May 11, 2022 Page 4 of 8

Regarding File Number 2022-00671, Ahmad Karim, the Board members reviewed the record of the Informal Fact-Finding Conference, which consisted of the application file, transcripts and exhibits, and the Summary of the Informal Fact-Finding Conference. Mr. Stone moved to accept the recommendation of the presiding officer and deny Mr. Karim's application for professional engineer by comity. Ms. Stiles seconded the motion which was unanimously approved by members: Alexander, Alexandria, Allen, Anglin, Colley, Drake, Hancock, Price, Reynes, Stiles, Stokes, Stone, and Zmuda. As the presiding Board member, Mr. Kelly was not present for the discussion or vote.

File Number 2022-00671, Ahmad M, Raoof Karim

Regarding **File Number 2022-01038**, **Syed Masroor**, the Board members reviewed the record of the Informal Fact-Finding Conference, which consisted of the application file, transcripts and exhibits, and the Summary of the Informal Fact-Finding Conference. Mr. Stone moved to accept the recommendation of the presiding officer and approve Mr. Masroor's application for professional engineer by exam. Mr. Doyle seconded the motion which was unanimously approved by members: Alexander, Alexandria, Allen, Anglin, Colley, Drake, Hancock, Price, Reynes, Stiles, Stokes, Stone, and Zmuda. As the presiding Board member, Mr. Kelly was not present for the discussion or vote.

File Number
2022-01038
Syed Abulkhair
Masroor

Mr. Kelly returned to the meeting.

Return of Board Member

Ms. Davis stated the CLARB March Board of Directors Meeting Takeaways were emailed to Board members on March 29, 2022. Ms. Nosbisch participated in the Mid-Year Call for CLARB on April 20, 2022. Resolutions one and two were passed as amended, while Resolution three passed.

Landscape Architect Update

The Annual Meeting will be in Omaha, NE on September 21 - 23, 2022.

Ms. Davis provided the NCEES update. The proposed changes to the NCEES bylaws was emailed to Board members on February 22, 2022 and they will be voted on at the Annual Meeting taking place on August 23 – 26, 2022. Mr. Kelly, Mr. Allen, Ms. Anglin, and Ms. Nosbisch have submitted requests to attend.

Professional Engineer Update

The NCEES Central/Southern Zone Joint Meeting occurred on April 21-23 and was attended by Ms. Anglin, Mr. Allen, and Mr. Kelly. Mr. Allen stated NCEES is trying to change the exam and there is currently a PAKS study occurring and it will close at the end of May 2022. The results of this study will determine how NCEES moves forward in regards to the exam.

Ms. Davis stated the NCEES 2021 Annual Report, Annual Meeting Minutes and Reference Material 2021, and Squared books are available for reference.

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Ms. Davis stated the NCEES update for land surveyors is the same as mentioned Land Surveyor above.

Section Update

The Board had a moment of silence in remembrance of former Board member, Bill Sirine. Mr. Sirine was on the APELSCIDLA Board from 1992 – 2002 and he had previously been president of VAS.

The Governor's Proclamation declared March 20 - 26, 2022, as Virginia's Surveyor's Week.

Ms. Davis stated the AEC Spring Conference took place in Virginia Beach on March 17 – 18, 2022. The AIA Newsletters were emailed to Board members on February 17, March 17, and April 20, 2022. AIA Virginia Honor Award nominations are due by June 17, 2022. Board member, Ms. Drake, was mentioned in the March 22 Member News Article, Empowering.

Architect **Section Undate**

Ms. Davis stated exam applicants can now schedule their exams through the new vendor, PSI, and the first test with PSI will be on June 14, 2022.

NCARB submitted an inquiry on whether the Board would accept scores for their exams if they allowed non-native English speakers taking the exam to use bi-lingual dictionaries or allow them to have additional time to complete the exam. The Board discussed NCARB's inquiry and indicated they would need additional details as to what this accommodation would entail. The Board would like to know what other states are doing to accommodate non-native English speakers along with details such as who would be providing the bi-lingual dictionaries and how it would be determined who is eligible for the accommodations, as well as how much additional time will be allowed. The Board also compared this to the TOEFL exam, which requires a certain level of proficiency in the English language.

The NCARB Data by Jurisdiction Report for Virginia was emailed to Board members on March 8, 2022. The exam candidates for January and February remained at 2,733, but record holders dropped from 2,733 in January to 2,705 in February. The Board of Director nominations are approaching for NCARB. The NCARB Regional Summit occurred on March 3 – 5, 2022. Ms. Nosbisch, Mr. Colley, and Ms. Reynes attended. Mr. Colley stated there was a 50/50 of people attending virtually and in-person. Ms. Revnes stated there was emphasis on Diversity, Equity, and Inclusion (DEI), which allowed for great conversation amongst the attendees of the summit. The NCARB Annual Business Meeting will take place as a hybrid meeting in Austin, TX from June 2 - 4, 2022. Ms. Nosbisch

APELSCIDLA Board Meeting Minutes May 11, 2022 Page 6 of 8

and Ms. Reynes have been approved to attend in person.

The Board discussed the letter from Robert Easter regarding Hampton University's Path to Licensure Program (IPAL) application. The Board reviewed a draft letter and discussed changing the language of the letter to ensure it is clear the Board will endorse the program. Historically Black Colleges and Universities are submitting applications to NCARB to implement an IPAL program. In 2017, AIA's Large Firm Roundtable issued a 2030 challenge to increase the percentage of African American registered architects to 4%. In September of 2021, administrators from seven HBCU programs agreed to craft a joint IPAL program, which will need to fit within the existing curriculum of the school. Ms. Price made a motion to approve the request. Mr. Colley seconded the motion which was unanimously approved by: Alexander, Alexandria, Allen, Anglin, Colley, Drake, Hancock, Kelly, Price, Reynes, Stiles, Stokes, Stone, and Zmuda.

Ms. Davis stated information regarding the Lois S. Tregre Award was emailed to Board members on March 17, 2022 and nominations are due by May 13, 2022. The CIDQ Q&A Session on the Joint Report that took place on April 6, 2022, was emailed to Board members on March 22, 2022. CIDQ Board Service Opportunities information was emailed to Board members on March 29, 2022.

Certified
Interior
Designer
Section Update

The NOIRA regulation for the pending Fee Adjustment did not receive any comments on TownHall. The Board discussed the Fee Adjustment and asked questions surrounding the reason for an increase or decrease within the particular fee changes. Mr. Melis indicated the Callahan Act informs the agency how to go about setting fees for each regulatory board. As costs increase and the reserve decreases, fee adjustments are made to increase the amount within the reserve. The Board further discussed moving the discussion of the fee adjustment to a Regulatory Review Committee meeting in order to decide where they would like to allocate a fee increase. Mr. Allen made a motion to support the fee adjustment. Mr. Kelly seconded the motion which was approved by: Alexandria, Allen, Colley, Drake, Hancock, Kelly, Price, Reynes, Stokes, Stone, and Zmuda. Ms. Alexander, Ms. Anglin, and Ms. Stiles opposed.

During the Regulatory Review Committee (RRC) update, Mr. Stone indicated there were a few items that were to be discussed with the full Board. The RRC discussed business licenses for sole proprietors at the meeting on March 25, 2022, and whether the Board's intent was for all businesses be required to register with the Board. Upon review by counsel the regulation is in conflict with statute 54.1-411.B. The Board determined another RRC meeting will need to take place with Ms. Peay in attendance. Mr. Stone requested the changes for Professional Engineer licensing

requirements should be on the next agenda for the Board to review. The RRC also

Regulatory Update discussed Land Surveyor experience and Ms. Anglin indicated this will be discussed at the Land Surveyor section meeting which immediately follows this meeting and will be placed on the agenda of the full Board meeting in August.

Mr. Allen indicated he'd like to discuss the remote project supervision issue as it may not have been properly vetted. Ms. Alexander stated currently there are firms in existence that do not have a physical address as their employees work in different locations, which would constitute remote supervision. Mr. Stone made a motion to review remote project supervision at the next RRC meeting. Mr. Colley seconded the motion which was unanimously approved by: Alexander, Alexandria, Allen, Anglin, Colley, Drake, Hancock, Kelly, Price, Reynes, Stiles, Stokes, Stone, and Zmuda.

Ms. Davis informed the Board of two business agreements that had been executed since the last Board meeting; S.A. Miro Inc. and Fortis Architecture PLLC.

Business
Agreement
Updates

Ms. Davis stated on February 25, 2022, an architect requested a CE extension. The request was reviewed by Ms. Price and a three month waiver was offered. The expiration date for this waiver is May 26, 2022 and the CE has not yet been received.

CE Waiver Updates

The licensee counts as of April	1, 2022:
APELSCIDLA Businesses	4,539
Architects	7,658
Professional Engineers	30,315
Land Surveyors	1,235
Land Surveyors B	67
Land Surveyor Photogrammetr	ists 100
Certified Interior Designers	478
Landscape Architects	942

Licensed and Certified Population

Ms. Davis stated the financial statements were provided for informational purposes only.

Financial Statements

The following Board members second term expires June 30, 2022, so they cannot be reappointed, but continue to serve until such time they are replaced: Mike Zmuda, Christopher Stone, and Cameron Stiles. The Board thanked the Board members for their service and invited them back for their resolutions once their service on the Board is concluded

Recognition of
Board
Members
completing
their Second
Term

Ms. Davis announced that Board members should save the date of the next Board Other Business Member Conference, taking place October 13 - 14, 2022, in Williamsburg. Additional information is forthcoming.

Conflict of Interest forms and Travel Vouchers were completed by all Board members present.

Conflict of Interest Forms / Travel **Vouchers**

There being no further business, the meeting was adjourned at 11:39 a.m.

Adjourn

Demetrios J. Melis, Secretary

1.	Name:	Mike Zmuda	
2.	Title:	Board Member	
3.	Agency:	Land Surveyors Section/APELSCIDLA Board	
4.	Meeting/IFF Date:	APELSCIDLA Board Meeting May 11, 2022	
5.	I have a personal into	erest in the following transaction:	
	Nature of Personal Interest Affected by Transaction:		
	I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:		
	am able to par public interest.	ticipate in this transaction fairly, objectively, and in the	
	or		
	☐ I did not particip	pate in the transaction.	
3.	do not have a	personal interest in any transactions taken at this meeting.	
/		5/4/22	
/	Signature	Date	

1.	Name:	Vickie McEntire Anglin	
2.	Title:	Board Member	
3.	Agency:	Land Surveyors Section/APELSCIDLA Board	
4.	Meeting/IFF Date:	APELSCIDLA Board Meeting May 11, 2022	
5.	I have a personal int	erest in the following transaction:	
	Nature of Personal Interest Affected by Transaction:		
	I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:		
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	I am able to par public interest.	ticipate in this transaction fairly, objectively, and in the	
	or		
	☐ I did not particip	pate in the transaction.	
6.	l do not have a	personal interest in any transactions taken at this meeting.	
	Signature UMC	<u>5 11 22 - Date</u>	

1.	Name:	Doyle B. Allen	
2.	Title:	Board Member	
3.	Agency:	Land Surveyors Section/APELSCIDLA Board	
4.	Meeting/IFF Date:	APELSCIDLA Board Meeting May 11, 2022	
5.	I have a personal into	erest in the following transaction:	
	Nature of Personal Interest Affected by Transaction:		
	I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:		
	I am able to participate in this transaction fairly, objectively, and in the public interest.		
	or	to to the form and the	
	☐ I did not particip	pate in the transaction.	
3.	Daylo B. N	personal interest in any transactions taken at this meeting. $\frac{5 / I / 22}{5 / I}$	
	Signature	Date	

1.	Name:	Christopher Stone	
2.	Title:	Board Member	
3.	Agency:	Professional Engineers Section/APELSCIDLA Board	
4.	Meeting/IFF Date:	APELSCIDLA Board Meeting May 11, 2022	
5.	I have a personal inte	erest in the following transaction:	
	Nature of Personal Interest Affected by Transaction:		
	I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:		
	I am able to par public interest.	ticipate in this transaction fairly, objectively, and in the	
	or		
	☐ I did not particip	pate in the transaction.	
3.	I do not have a	personal interest in any transactions taken at this meeting.	
C	Mend MC	Star 5/4/22	
*	Signature	Daté	

1.	Name:	Ann Stokes	
2.	Title:	Board Member	
3.	Agency:	Landscape Architects Section/APELSCIDLA Board	
4.	Meeting/IFF Date:	APELSCIDLA Board Meeting May 11, 2022	
5.	I have a personal int	erest in the following transaction:	
	Nature of Personal Interest Affected by Transaction:		
	I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:		
	I am able to par public interest.	rticipate in this transaction fairly, objectively, and in the	
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	☐ I did not partici	pate in the transaction.	
6.	de not have	ppersonal interest in any transactions taken at this meeting.	
	CAP.X	5.11.2022	
	Signature	Date	

1.	Name:	Caroline Alexander	
2.	Title:	Board Member	
3.	Agency:	Interior Designers Section/APELSCIDLA Board	
4.	Meeting/IFF Date:	APELSCIDLA Board Meeting May 11, 2022	
5.	I have a personal int	erest in the following transaction:	
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	Nature of Personal Interest Affected by Transaction:		
	I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:		
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3.	I do not have a	personal interest in any transactions taken at this meeting.	
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	Signature /	Date ' \	

1.	Name:	Tim Colley	
2.	Title:	Board Member	
3.	Agency:	Architects Section/APELS	CIDLA Board
4.	Meeting/IFF Date:	APELSCIDLA Board Meet	ting May 11, 2022
5.	I have a personal int	erest in the following transa	ction:
	Nature of Personal Interest Affected by Transaction:		
	I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:		
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6.	Ido not have a	personal interest in any tra	nsactions taken at this meeting.
	XX 6	\rightarrow	5-11-22
	Signature		Date

1.	Name:	Frank Hancock, III	
2.	Title:	Board Member	
3.	Agency:	Landscape Architects Section/APELSCIDLA Board	
4.	Meeting/IFF Date:	APELSCIDLA Board Meeting May 11, 2022	
5.	I have a personal inte	erest in the following transaction:	
	Nature of Personal Interest Affected by Transaction:		
	I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:		
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	or		
	☐ I did not particip	pate in the transaction.	
6.	do not have a	personal interest in any transactions taken at this meeting. $\frac{5/11/22}{\text{Date } l}$	

1.	Name:	Cameron Stiles	
2.	Title:	Board Member	
3.	Agency:	Interior Designers Section/APELSCIDLA Board	
4.	Meeting/IFF Date:	APELSCIDLA Board Meeting May 11, 2022	
5.	I have a personal interest in the following transaction:		
	Nature of Personal Interest Affected by Transaction:		
	I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:		
	☐ I am able to par public interest.	ticipate in this transaction fairly, objectively, and in the	
	or		
	☐ I did not particip	pate in the transaction.	
6.	do not have a	personal interest in any transactions taken at this meeting.	
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_	Signaturè	Date	

1.	Name:	Karen Reynes	
2.	Title:	Board Member	
3.	Agency:	APELSCIDLA Board	
4.	Meeting/IFF Date:	APELSCIDLA Board Meeting May 11, 2022	
5.	I have a personal inte	erest in the following transaction:	
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	Nature of Personal Interest Affected by Transaction:		
	I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:		
	I am able to par public interest.	ticipate in this transaction fairly, objectively, and in the	
	or		
	☐ I did not particip	pate in the transaction.	
6.		personal interest in any transactions taken at this meeting.	
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	Signature	Date	

1.	Name:	James L. Kelly	
2.	Title:	Board Member	
3.	Agency:	Professional Engineers Section/APELSCIDLA Board	
4.	Meeting/IFF Date:	APELSCIDLA Board Meeting May 11, 2022	
5.	I have a personal int	erest in the following transaction:	
	Nature of Personal Interest Affected by Transaction:		
	I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:		
	☐ I am able to par public interest.	ticipate in this transaction fairly, objectively, and in the	
	or		
	☐ I did not particip	pate in the transaction.	
3.	I do not have a	personal interest in any transactions taken at this meeting.	
	L. J. Hell	5/11/22	
	∕8ignature	Date	

1.	Name:	April Drake	
2.	Title:	Board Member	
3.	Agency:	Architects Section/APELSCIDLA Board	
4.	Meeting/IFF Date:	APELSCIDLA Board Meeting May 11, 2022	
5.	I have a personal interest in the following transaction:		
	Nature of Personal Interest Affected by Transaction:		
	I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:		
	I am able to participate in this transaction fairly, objectively, and in the public interest.		
	or		
	☐ I did not particip	pate in the transaction.	
6.	☑ I do not have a	do not have a personal interest in any transactions taken at this meeting.	
	avil Onche	05/11/2022	
	Signature	Date	

1.	Name:	Mel Price		
2.	Title:	Board Member		
3.	Agency:	Architects Section/APELSCIDLA Board		
4.	Meeting/IFF Date:	APELSCIDLA Board Meeting May 11, 2022		
5.	I have a personal interest in the following transaction:			
	Nature of Personal Interest Affected by Transaction:			
	I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:			
	I am able to participate in this transaction fairly, objectively, and in the public interest.			
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6.	Signature	personal interest in any transactions taken at this meeting. $ \frac{O5/11/22}{Date} $		