

# Virginia Sexual and Domestic Violence Program Professional Standards Committee

## APPROVED MINUTES

Albemarle County Police Department, Meeting Room B  
Charlottesville, VA  
April 26, 2017

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### Members Present:

Mary Carter Lominack, Executive Director, Shelter for Help in Emergency  
Rebecca Weybright, Executive Director, SARA Charlottesville  
Kandy Freeman, Assistant Executive Director, Madeline's House  
Jennifer Bourne, Director, Clinch Valley Community Action Agency  
Caroline Jones, Executive Director, Doorways for Women & Families  
Rebecca Lee, Chief Program Officer, YWCA of Richmond  
Tamy Mann, Executive Director, Safehome Systems  
Kassandra Bullock, Victim Services Manager, DCJS  
Linda Winston (for Kristi VanAudenhove, Executive Director, VSDVAA)

### Welcome & Remarks

*Tamy Mann, Executive Director  
Safehome Systems*

The meeting started at 10:09 a.m. without a quorum present.

### Review Vision/Purpose/Value Statement

Participants were given time to read the Vision/Purpose/Value Statement.

### Welcoming our new member Kandy Freeman, from Madeline's House

Tamy Mann, Vice-chair, introduced Kandy Freeman as the newly appointment member of the Committee.

### Review Minutes from March Meeting

Participants reviewed the February 28 through March 1, 2017 minutes but they could not be approved without quorum.

## **Review and discussion:**

Kay Bullock announced that DCJS has the approval to hire an Accreditation Coordinator to be responsible for coordinating meetings, monitoring accreditation, providing technical assistance and acting under the advisement of the Committee. She also reviewed FOIA regulations

The committee broke up into small groups to discuss the accreditation standard's format and content using the drafted outline for each category: Ethical Standards, Competency Standards for Administration, Competency Standards for Essential Services, and Competency Standards for Community Engagement. The small groups used a combination of the OVC Model Standards for Serving Victims and Survivors of Crime and the drafted Virginia Sexual and Domestic Violence Action Alliance Professional Standards for Victim's Sexual and Domestic Violence Agencies as references.

## **Begin drafting standards**

Participants will continue to work individually on the content developed during small group discussions so it can be compiled for the next meeting.

## **Next Discussion Topics for future meetings:**

**Continue to Draft Standards**

**Disseminate to agency directors and offer a comment period**

**Review/Revise**

**Implementation Process- Review Process**

**Public Awareness- Marketing**

**Implementation of Formal Standards**

## **Public Comment**

No members of the public were present

**Next Meeting: Wednesday, June 28, 2017, 10:00 a.m. to 4:00 p.m.**