

**VIRGINIA BOARD FOR  
WATERWORKS AND WASTEWATER WORKS OPERATORS AND ONSITE  
SEWAGE SYSTEM PROFESSIONALS  
EDUCATION AND TRAINING COMMITTEE MEETING MINUTES**

The Education and Training Committee of the Virginia Board for Waterworks and Wastewater Works Operators and Onsite Sewage System Professionals (Board) met on October 27, 2022, at the offices of the Department of Professional and Occupational Regulation (DPOR), Perimeter Center, 9960 Mayland Drive, 2<sup>nd</sup> Floor, Board Room 2, Richmond, Virginia 23233.

The following members of the Committee were present:

John Ewing, Chair  
Thomas Wayne Fore  
D. Wayne Staples

Committee members Rosa-Lee Cooke and Barry Matthews were not present at the meeting.

The following staff members were present for all or part of the meeting:

Trisha L. Lindsey, Executive Director  
Stephen Kirschner, Licensing and Regulatory Programs Division Deputy Director  
Tanya M. Pettus, Board Administrator  
Joseph C. Haughwout, Jr., Board and Regulatory Administrator  
Raven Custer, Administrative Coordinator

Mr. Ewing called the meeting to order at 9:06 a.m.

**Call to Order**

Ms. Lindsey advised the Committee of the emergency evacuation procedures.

**Emergency  
Evacuation  
Procedures**

Mr. Staples moved to approve the agenda as presented. Mr. Fore seconded the motion which was unanimously approved by: Ewing, Fore, and Staples.

**Approval of Agenda**

There were no members of the public present for comment.

**Public Comment  
Period**

The Committee reviewed for approval the *Wastewater Treatment Plant Operations and C&B* training course application from University of FL Training Research and Education for Environmental Occupations. After review and discussion, Mr. Staples moved to recommend Board-approval of the course application, for a total of 14.7 training credits, and 147.3 contact hours, applicable to wastewater works operators and onsite sewage system operators. Mr. Fore seconded the motion which was unanimously approved by: Ewing, Fore, and Staples.

**Review of University  
of FL Training  
Research and  
Education for  
Environmental  
Occupations Titled  
Wastewater  
Treatment Plant  
Operations and C&B**

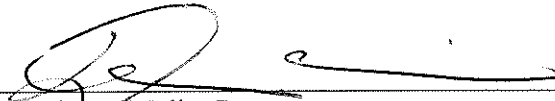
Ms. Pettus informed the Board that numerous training program **Other Business** application were received in the days leading up to the Committee meeting, which may require an adjustment to the scheduled date or time of the next Education & Training Committee meeting.

There being no further business, the meeting was adjourned at 9:14 **Adjourn**  
a.m.

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Pamela M. Pruett, Chair



Demetrios J. Melis, Secretary

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**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government

- 1. Name: Thomas Wayne Fore
- 2. Title: Board Member
- 3. Agency: WWWOSSP Board
- 4. Meeting/IFF Date: Committee Meeting October 27, 2022

5. I have a personal interest in the following transaction:

\_\_\_\_\_

Nature of Personal Interest Affected by Transaction:

\_\_\_\_\_

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

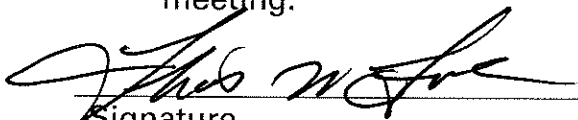
\_\_\_\_\_

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6.  I **do not** have a personal interest in any transactions taken at this meeting.

  
Signature

OCT 27, 2022  
Date

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government

1. Name: Donald Wayne Staples
2. Title: Board Member
3. Agency: WWWOSSP Board
4. Meeting/IFF Date: Committee Meeting October 27, 2022

5. I have a personal interest in the following transaction:

\_\_\_\_\_

\_\_\_\_\_

Nature of Personal Interest Affected by Transaction:

\_\_\_\_\_

\_\_\_\_\_

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

\_\_\_\_\_

I am able to participate in this transaction fairly, objectively, and in the public interest.

**or**

I did not participate in the transaction.

6.  I do not have a personal interest in any transactions taken at this meeting.

Donald Wayne Staples  
Signature

10/27/22  
Date

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

- 1. Name: John Ewing
- 2. Title: Board Member
- 3. Agency: WWWOSSP Board
- 4. Meeting/IFF Date: Committee Meeting October 27, 2022

5. I have a personal interest in the following transaction:

~~File # 2022-01133 =~~  
~~File # 2022-01936~~ *JE*

Nature of Personal Interest Affected by Transaction:

~~01133 - Previous complaint I filed~~  
~~01936 - Consulted with investigator~~ *JE*

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

~~ODD Inc, WARRA,~~ *JE*

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transactions. *JE*

6.  I do not have a personal interest in any transactions taken at this meeting.

*John Ewing*  
Signature

10/27/2022  
Date



**Education & Training Committee  
of the  
Board for Waterworks & Wastewater Works Operators & Onsite Sewage  
System Professionals**

**Thursday, October 27, 2022  
Board Room 2 – 2<sup>nd</sup> Floor  
9:00 A.M.**

Department of Professional and Occupational Regulation  
Perimeter Center, 9960 Mayland Drive, Richmond, Virginia

**THE FOLLOWING PEOPLE WISH TO SPEAK AT THIS MEETING:**

NAME	AFFILIATION	PHONE #	E-MAIL ADDRESS
<i>Dawn Paul</i>	<i>owner</i>	<i>540-460-8571</i>	<i>dawn-e-paul@hotmail.com</i>

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