

COMMON INTEREST COMMUNITY BOARD

MINUTES OF MEETING

The Common Interest Community Board (Board) met on March 3, 2022, at the Department of Professional and Occupational Regulation (DPOR), 9960 Mayland Drive, 2<sup>nd</sup> Floor, Board Room 4, Richmond, Virginia 23233.

The following members were present:

Drew Mulhare, Chair  
Maureen A. Baker  
Matt Durham  
Jim Foley  
Eileen M. Greenberg  
Amanda Jonas  
David S. Mercer, Vice-Chair  
Lori Overholt  
Anne M. Sheehan  
Scott Sterling

Board member Katherine Waddell was not in attendance at the meeting.

DPOR staff present for all or part of the meeting included:

Demetrios J. Melis, Director  
R. Thomas Payne, Deputy Director  
Trisha L. Lindsey, Executive Director  
Heather Gillespie, Ombudsman  
Joseph C. Haughwout, Jr., Board and Regulatory Administrator  
Tanya M. Pettus, Board Administrator

Joshua Laws, Assistant Attorney General with the Office of the Attorney General, was present.

Finding a quorum of the Board present, Mr. Mulhare called the meeting **Call to Order** to order at 9:45 a.m.

Ms. Lindsey advised the Board of an amendment to the order in which **Approval of Agenda** agenda items would be presented. Ms. Jonas moved to approve the agenda as amended. Ms. Baker seconded the motion which was unanimously approved by: Baker, Durham, Foley, Greenberg, Jonas, Mercer, Mulhare, Overholt, Sheehan, and Sterling.

Ms. Jonas moved to approve the following minutes as written: **Approval of Minutes**

- September 23, 2021, Board meeting minutes;

- October 27, 2021, CIC Manager Regulatory Review Committee meeting minutes;
- December 2, 2021 CIC Manager Regulatory Review Committee meeting minutes; and,
- February 14, 2022, CIC Manager Regulatory Review Committee meeting minutes.

Ms. Greenberg seconded the motion which was unanimously approved by: Baker, Durham, Foley, Greenberg, Jonas, Mercer, Mulhare, Overholt, Sheehan, and Sterling.

Ms. Lindsey introduced to the Board DPOR Deputy Director Thomas Payne.

**Introduction of New Deputy Director**

Ms. Lindsey also introduced newly-appointed Board member Matt Durham, who will serve as a citizen member. Ms. Lindsey advised the Board that Mr. Durham served as a member of the CIC Manager Regulatory Review Committee.

No members of the public present came forward to address the Board.

**Public Comment Period**

Mr. Haughwout asked the Board to consider issuance of a temporary cease and desist order against the condominium project registration of Colley Condominiums, a Condominium, for failure of the declarant, Colley Condominiums, LLC, to submit a complete annual report with evidence of a bond or letter of credit from a financial institution as required by § 55.1-1979 of the Code of Virginia, and Board Regulation 18 VAC 48-30-540. After discussion, Mr. Sterling moved to authorize staff to issue a temporary cease and desist order against the project registration of Colley Condominiums, a Condominium, and require Colley Condominiums, LLC, to submit a complete annual report to the Board within thirty (30) days of the effective date of the order, as failure to file an annual report would cause irreparable harm to the public interest, and violate § 55.1-1979 of the Code of Virginia. Ms. Greenberg seconded the motion which was unanimously approved by: Baker, Durham, Foley, Greenberg, Jonas, Mercer, Mulhare, Overholt, Sheehan, and Sterling.

**Consider Temporary Cease & Desist Orders Regarding Condominium Registrations**

Mr. Haughwout asked the Board to consider issuance of a temporary cease and desist order against the condominium project registration of One Monument Avenue, a Condominium, for failure of the declarant, RICdII, LLC, to submit a complete annual report with evidence of a bond or letter of credit from a financial institution as required by § 55.1-

1979 of the Code of Virginia, and Board Regulation 18 VAC 48-30-540. Mr. Haughwout advised that the issuer of the assessment letter of credit indicated that all units of the condominium had been sold. After discussion, Mr. Foley moved to authorize staff to issue a temporary cease and desist order against the project registration of One Monument Avenue, a Condominium, and require RICdl1, LLC to submit a complete annual report, or the appropriate documents necessary to terminate the declarant registration, to the Board within thirty (30) days of the effective date of the order, as failure to file an annual report would cause irreparable harm to the public interest, and violate § 55.1-1979 of the Code of Virginia. Ms. Greenberg seconded the motion which was unanimously approved by: Baker, Durham, Foley, Greenberg, Jonas, Mercer, Mulhare, Overholt, Sheehan, and Sterling.

Mr. Haughwout asked the Board to consider issuance of a temporary cease and desist order against the condominium project registration of The Loggias at Cape Charles Condominium, for failure of the declarant, 209 Mason LLC, to submit a complete annual report with evidence of a bond or letter of credit from a financial institution as required by § 55.1-1979 of the Code of Virginia, and Board Regulation 18 VAC 48-30-540. Ms. Greenberg moved to authorize staff to issue a temporary cease and desist order against the project registration of The Loggias at Cape Charles Condominium, and require 209 Mason LLC to submit a complete annual report to the Board within thirty (30) days of the effective date of the order, as failure to file an annual report would cause irreparable harm to the public interest, and violate § 55.1-1979 of the Code of Virginia. Ms. Sheehan seconded the motion which was unanimously approved by: Baker, Durham, Foley, Greenberg, Jonas, Mercer, Mulhare, Overholt, Sheehan, and Sterling.

Ms. Lindsey introduced to the Board newly-appointed agency Director Demetrios “Mitch” Melis.

**Introduction of  
Newly-Appointed  
Agency Director**

Mr. Haughwout provided an update on the current status of the regulatory review processes for the Board’s regulatory packages:

**Update on  
Regulatory Actions**

A 30-day public comment period on the Notice of Intended Regulatory Action (NOIRA) for a general review of the CIC Manager Regulations concluded on September 15, 2021. There were no public comments received. A CIC Manager Regulatory Review Committee was formed and met several times. Mr. Haughwout advised that the Committee’s recommendations and draft proposed amendments to the regulations would be presented for review and adoption later in the meeting.

Ms. Lindsey and Mr. Haughwout presented to the Board recommendations for legislative changes resulting from the review of CIC Manager Regulations by the CIC Manager Regulatory Review Committee.

**Consider Legislative  
Recommendations  
from CIC Manager  
Regulatory Review  
Committee**

After review and discussion, Mr. Durham moved to accept a recommendation to remove from the exemptions from licensure under § 54.1-2347 of the Code of Virginia the exemption for an employee of an association who provides management services to the association. Mr. Foley seconded the motion which was unanimously approved by: Baker, Durham, Foley, Greenberg, Jonas, Mercer, Mulhare, Overholt, Sheehan, and Sterling.

After review and discussion, Mr. Mulhare moved that the Board not accept a recommendation to eliminate or reduce the two-year period outlined in § 54.1-2346 of the Code of Virginia for principal or supervisory employees to obtain certification by the Board after beginning employment with a common interest community manager. Ms. Jonas seconded the motion which was approved by: Baker, Foley, Greenberg, Jonas, Mercer, Mulhare, Overholt, Sheehan, and Sterling. Mr. Durham opposed. The motion passed by majority vote.

After review, Mr. Mulhare moved to accept a recommendation to change § 54.1-2349 of the Code of Virginia to permit a designation as an Accredited Association Management Company (AAMC) to be one criteria for licensure for a common interest community manager, rather than a mandated criterion. Ms. Overholt seconded the motion which was unanimously approved by: Baker, Durham, Foley, Greenberg, Jonas, Mercer, Mulhare, Overholt, Sheehan, and Sterling.

After review and discussion, Mr. Mulhare moved to accept a recommendation eliminate the requirement in § 54.1-2346 of the Code of Virginia pertaining to CPA reviews or audits of the financial statements for common interest community managers. Mr. Durham seconded the motion which was unanimously approved by: Baker, Durham, Foley, Greenberg, Jonas, Mercer, Mulhare, Overholt, Sheehan, and Sterling.

After review and discussion, Mr. Mulhare moved that the Board not accept a recommendation to review provisions in the Code of Virginia for fidelity bond/employee dishonesty insurance requirements for common interest community managers and associations. Ms. Overholt seconded the motion. After lengthy discussion, the motion was

approved by: Baker, Greenberg, Jonas, Mercer, Mulhare, Overholt, and Sterling. Mr. Durham, Mr. Foley, and Ms. Sheehan opposed the motion. The motion passed with majority vote.

After review and discussion, Mr. Mulhare moved to accept a recommendation to change § 54.1-2346 of the Code of Virginia to clarify that the amount of the fidelity bond or employee dishonesty insurance be based on all association funds under the control of the common interest community manager at the end of the most recent fiscal year. Mr. Durham seconded the motion which was unanimously approved by: Baker, Durham, Foley, Greenberg, Jonas, Mercer, Mulhare, Overholt, Sheehan, and Sterling.

After review and discussion, Mr. Mulhare moved to accept a recommendation to remove the requirement in § 54.1-2353 of the Code of Virginia that association funds held by a common interest community manager be held in a trust account. Ms. Overholt seconded the motion which was unanimously approved by: Baker, Durham, Foley, Greenberg, Jonas, Mercer, Mulhare, Overholt, Sheehan, and Sterling.

After review and discussion, Mr. Mulhare moved to accept a recommendation to consider legislation addressing the termination of the business of a sole proprietorship common interest community manager firm upon the death of a sole proprietor. After further discussion, Mr. Durham seconded the motion. Upon lengthy discussion, the motion was unanimously opposed by: Baker, Durham, Foley, Greenberg, Jonas, Mercer, Mulhare, Overholt, Sheehan, and Sterling.

The accepted recommendations will be considered at the Board's next meeting as part of the Board's legislative wish list to be submitted for the 2023 General Assembly session.

The Board recessed from 11:47 a.m. to 12:02 p.m.

**Recess**

Ms. Gillespie provided the Board with a report on the Office of the Common Interest Community Ombudsman. The report contains statistics on complaints received by the Ombudsman's office, as well as compliance and enforcement statistics.

**Ombudsman Report**

Ms. Lindsey asked the Board to consider guidance for the procedure for consideration of claims for recovery from the CIC Management Recovery Fund. Pursuant to §54.1-2354.5 of the Code of Virginia, a claimant is required to make a "verified claim" in writing to the Director; however, the term "verified claim" is not defined in Chapter

**Consider Proposed  
Guidance Document  
on CIC  
Management**

23.3 of Title 54.1 of the Code of Virginia. In addition, the statute does not provide for procedures for consideration of a verified claim. After review and discussion, Mr. Mercer moved to adopt guidance that establishes (i) the requirements for a verified claim, including required supporting documentation; (ii) a process for staff review of a verified claim; (iii) requirements for notification to the claimant and the subject common interest community manager regarding the claim; (iv) requirements for Board consideration of a proper application for a verified claim; and (v) requirements for orders of the Board approving a verified claim. Ms. Overholt seconded the motion which was unanimously approved by: Baker, Durham, Foley, Greenberg, Jonas, Mercer, Mulhare, Overholt, Sheehan, and Sterling. During discussion, a typographical error in the proposed guidance document was noted for correction. The Board agreed by consensus to adopt the guidance document as amended.

**Recovery Fund  
Claim Procedure**

The guidance document will be published for a thirty-day public comment period, after which time it will become effective.

Ms. Lindsey reminded the Board that staff actively monitors legislation throughout General Assembly session and provides data and information regarding the Board and Department relevant to legislative proposals affecting the Board. Ms. Lindsey provided an update of legislative proposals that could affect DPOR and the Board.

**2022 Legislative  
Update**

Ms. Overholt left the meeting at 12:44 p.m.

**Departure of Board  
Member**

Ms. Lindsey provided the Board with the most recent financial statements. There have been no claims from the Recovery Fund.

**Board Financial  
Statements**

Board members considered the following Certificates of Appreciation for stakeholders who served on the CIC Manager Regulatory Review Committee.

**Consideration of  
Certificates of  
Appreciation for  
Service**

**Bonnie Herring**

WHEREAS, **Bonnie Herring**, did faithfully and diligently serve as a member of the CIC Manager Regulatory Review Committee of the Common Interest Community Board from August 2021 to February 2022; and

WHEREAS, **Bonnie Herring**, did devote generously of her time, talent and knowledge to the Committee; and

WHEREAS, **Bonnie Herring**, did endeavor at all times to serve with fairness and good judgement in the best interest of the citizens of the Commonwealth; and

WHEREAS, the Common Interest Community Board wishes to acknowledge its gratitude for devoted service of a person who is held in high esteem by the members of the Board and the citizens of the Commonwealth; now, therefore, be it

RESOLVED, by the Common Interest Community Board this third day of March 2022, that **Bonnie Herring** be given all honors and respect due her for her outstanding service to the Commonwealth and its citizens; and

BE IT FURTHER RESOLVED, that this Certificate of Appreciation be presented to her and recognized in the official minutes of the Board so that all may know of the high regard in which she is held by this Board.

#### **Christiaan Melson**

WHEREAS, **Chris Melson**, did faithfully and diligently serve as a member of the CIC Manager Regulatory Review Committee of the Common Interest Community Board from August 2021 to February 2022; and

WHEREAS, **Chris Melson**, did devote generously of his time, talent and knowledge to the Committee; and

WHEREAS, **Chris Melson**, did endeavor at all times to serve with fairness and good judgement in the best interest of the citizens of the Commonwealth; and

WHEREAS, the Common Interest Community Board wishes to acknowledge its gratitude for devoted service of a person who is held in high esteem by the members of the Board and the citizens of the Commonwealth; now, therefore, be it

RESOLVED, by the Common Interest Community Board this third day of March 2022, that **Chris Melson** be given all honors and respect due him for his outstanding service to the Commonwealth and its citizens; and

BE IT FURTHER RESOLVED, that this Certificate of Appreciation be presented to him and recognized in the official minutes of the Board so that all may know of the high regard in which he is held by this Board.

#### **Paul Orlando**

WHEREAS, **Paul Orlando**, did faithfully and diligently serve as a member of the CIC Manager Regulatory Review Committee of the Common Interest Community Board from August 2021 to February 2022; and

WHEREAS, **Paul Orlando**, did devote generously of his time, talent and knowledge to the Committee; and  
WHEREAS, **Paul Orlando**, did endeavor at all times to serve with fairness and good judgement in the best interest of the citizens of the Commonwealth; and  
WHEREAS, the Common Interest Community Board wishes to acknowledge its gratitude for devoted service of a person who is held in high esteem by the members of the Board and the citizens of the Commonwealth; now, therefore, be it  
RESOLVED, by the Common Interest Community Board this third day of March 2022, that **Paul Orlando** be given all honors and respect due him for his outstanding service to the Commonwealth and its citizens; and  
BE IT FURTHER RESOLVED, that this Certificate of Appreciation be presented to him and recognized in the official minutes of the Board so that all may know of the high regard in which he is held by this Board.

**Nancy “Nan” Piland**

WHEREAS, **Nan Piland**, did faithfully and diligently serve as a member of the CIC Manager Regulatory Review Committee of the Common Interest Community Board from August 2021 to February 2022; and  
WHEREAS, **Nan Piland**, did devote generously of her time, talent and knowledge to the Committee; and  
WHEREAS, **Nan Piland**, did endeavor at all times to serve with fairness and good judgement in the best interest of the citizens of the Commonwealth; and  
WHEREAS, the Common Interest Community Board wishes to acknowledge its gratitude for devoted service of a person who is held in high esteem by the members of the Board and the citizens of the Commonwealth; now, therefore, be it  
RESOLVED, by the Common Interest Community Board this third day of March 2022, that **Nan Piland** be given all honors and respect due her for her outstanding service to the Commonwealth and its citizens; and  
BE IT FURTHER RESOLVED, that this Certificate of Appreciation be presented to her and recognized in the official minutes of the Board so that all may know of the high regard in which she is held by this Board.

**Lucia Anna “Pia” Trigiani**

WHEREAS, **Pia Trigiani**, did faithfully and diligently serve as a member of the CIC Manager Regulatory Review Committee of the



Common Interest Community Board from August 2021 to February 2022; and

WHEREAS, **Pia Trigiani**, did devote generously of her time, talent and knowledge to the Committee; and

WHEREAS, **Pia Trigiani**, did endeavor at all times to serve with fairness and good judgement in the best interest of the citizens of the Commonwealth; and

WHEREAS, the Common Interest Community Board wishes to acknowledge its gratitude for devoted service of a person who is held in high esteem by the members of the Board and the citizens of the Commonwealth; now, therefore, be it

RESOLVED, by the Common Interest Community Board this third day of March 2022, that **Pia Trigiani** be given all honors and respect due her for her outstanding service to the Commonwealth and its citizens; and

BE IT FURTHER RESOLVED, that this Certificate of Appreciation be presented to her and recognized in the official minutes of the Board so that all may know of the high regard in which he is held by this Board.

Mr. Mercer moved to adopt the certificates as written. Mr. Sterling seconded the motion which was unanimously approved by: Baker, Durham, Foley, Greenberg, Jonas, Mercer, Mulhare, Sheehan, and Sterling.

Mr. Mulhare expressed his appreciation to members of the Board who served on the Committee: Matt Durham, Jim Foley, Amanda Jonas, and Anne Sheehan.

Board members considered the following resolution for staff member Tanya Pettus, who has been promoted to another position within the agency:

**Tanya M. Pettus**

WHEREAS, **Tanya Pettus**, did faithfully and diligently serve the Common Interest Community Board from 2015 to 2022;

WHEREAS, **Tanya Pettus**, did devote generously of her time, talent and leadership to the Board;

WHEREAS, **Tanya Pettus**, did endeavor at all times to render decisions with fairness and good judgement in the best interest of the citizens of the Commonwealth and these professions; and

WHEREAS, the Common Interest Community Board wishes to acknowledge its gratitude for devoted service of a person who is held in

high esteem by the members of the Board and the citizens of the Commonwealth;  
NOW THEREFORE BE IT RESOLVED, by the Common Interest Community Board this third day of March 2022, that **Tanya Pettus** be given all honors and respect due her for her outstanding service to the Commonwealth and its citizens; and  
BE IT FURTHER RESOLVED, that this Resolution be presented to her and be made a part of the official minutes of the Board so that all may know of the high regard in which she is held by this Board.

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Mr. Mulhare moved to adopt the resolution as written. Ms. Baker seconded the motion which was unanimously approved by: Baker, Durham, Foley, Greenberg, Jonas, Mercer, Mulhare, Sheehan, and Sterling.

Ms. Lindsey provided a brief overview of recent and upcoming events staff is scheduled to attend.

**Staff Event  
Calendar**

Ms. Lindsey opened the floor for annual nominations of the Board Chair. Ms. Jonas moved to nominate Mr. Mulhare. Mr. Durham seconded the motion. Mr. Mulhare accepted the nomination. The motion was unanimously approved by: Baker, Durham, Foley, Greenberg, Jonas, Mercer, Mulhare, Sheehan, and Sterling. By acclamation, Mr. Mulhare was named Board Chair.

**Election of Officers**

Mr. Mulhare opened the floor for annual nominations of Board Vice-Chair. Ms. Sheehan moved to nominate Mr. Mercer. Mr. Mercer accepted the nomination. Ms. Greenberg seconded the motion, which was unanimously approved by: Baker, Durham, Foley, Greenberg, Jonas, Mercer, Mulhare, Sheehan, and Sterling. By acclamation, Mr. Mercer was named Board Vice-Chair.

Mr. Haughwout presented the Board with draft proposed amendments to the CIC Manager Regulations recommended by the CIC Manager Regulatory Review Committee. The proposed amendments included proposed changes to (i) entry requirements for common interest community managers and principal or supervisory employees; (ii) minimum training requirements; (iii) requirements for renewal and reinstatement of licenses and certificates; (iv) standards of conduct and practice; and (v) requirements for Board-approved training programs.

**Consider and Adopt  
Draft Proposed  
Amendments to CIC  
Manager  
Regulations**

Mr. Sterling left the meeting at 1:40 p.m.

**Departure of Board  
Members**

Ms. Jonas left the meeting at 2:11 p.m.

After review and lengthy discussion, Mr. Durham moved to authorize staff to file the draft proposed regulations as amended by the Board. Mr. Greenburg seconded the motion which was unanimously approved by: Baker, Durham, Foley, Greenberg, Mercer, Mulhare, and Sheehan.

**Consider and Adopt  
Draft Proposed  
Amendments to CIC  
Manager  
Regulations,  
Continued**


There being no further business, the meeting was adjourned at 2:43 p.m.

**Adjourn**



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Drew Mulhare, Chair



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Demetrios J. Melis, Secretary

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name: Drew R. Mulhare  
2. Title: Board Member  
3. Agency: Common Interest Community Board  
4. Meeting/IFF Date: Board Meeting March 3, 2022

5. I have a personal interest in the following transaction:

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Nature of Personal Interest Affected by Transaction:

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I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

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I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6.  I do not have a personal interest in any transactions taken at this meeting.

Signature



Date

3/3/22

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name: Anne Sheehan
2. Title: Board Member
3. Agency: Common Interest Community Board
4. Meeting/IFF Date: Board Meeting March 3, 2022

5. I have a personal interest in the following transaction:

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Nature of Personal Interest Affected by Transaction:

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I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

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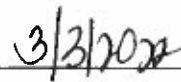
I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6.  I do not have a personal interest in any transactions taken at this meeting.

  
Signature

  
Date

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name: Amanda Jonas
2. Title: Board Member
3. Agency: Common Interest Community Board
4. Meeting/IFF Date: Board Meeting March 3, 2022

5. I have a personal interest in the following transaction:

\_\_\_\_\_  
\_\_\_\_\_

Nature of Personal Interest Affected by Transaction:

\_\_\_\_\_  
\_\_\_\_\_

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

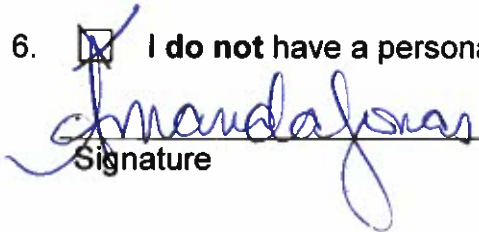
\_\_\_\_\_

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6.  I do not have a personal interest in any transactions taken at this meeting.

  
Signature

3/3/22  
Date

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name: Scott E. Sterling
2. Title: Board Member
3. Agency: Common Interest Community Board
4. Meeting/IFF Date: Board Meeting March 3, 2022

5. I have a personal interest in the following transaction:

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Nature of Personal Interest Affected by Transaction:

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I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

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I am able to participate in this transaction fairly, objectively, and in the public interest.

**or**

I did not participate in the transaction.

6.  I **do not** have a personal interest in any transactions taken at this meeting.

Scott E. Sterling  
Signature

3 March 2022  
Date

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

- 1. Name: Lori Overholt
- 2. Title: Board Member
- 3. Agency: Common Interest Community Board
- 4. Meeting/IFF Date: Board Meeting March 3, 2022

5. I have a personal interest in the following transaction:

N/A

Nature of Personal Interest Affected by Transaction:

\_\_\_\_\_

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

\_\_\_\_\_

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6.  I do not have a personal interest in any transactions taken at this meeting.

Lori Overholt  
Signature

3/3/2022  
Date



**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name: David Mercer  
2. Title: Board Member  
3. Agency: Common Interest Community Board  
4. Meeting/IFF Date: Board Meeting March 3, 2022

5. I have a personal interest in the following transaction:

NONE

Nature of Personal Interest Affected by Transaction:

NONE

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

\_\_\_\_\_

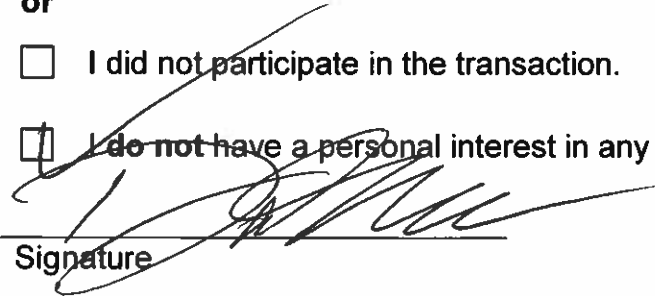
I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6.  I do not have a personal interest in any transactions taken at this meeting.

Signature



Date

3/3/22

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name: Maureen A. Baker
2. Title: Board Member
3. Agency: Common Interest Community Board
4. Meeting/IFF Date: Board Meeting March 3, 2022

5. I have a personal interest in the following transaction:

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Nature of Personal Interest Affected by Transaction:

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I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

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I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6.  I do not have a personal interest in any transactions taken at this meeting.

Maureen A. Baker  
Signature

3/3/2022  
Date

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name: Matt Durham  
2. Title: Board Member  
3. Agency: Common Interest Community Board  
4. Meeting/IFF Date: Board Meeting March 3, 2022

5. I have a personal interest in the following transaction:

None

Nature of Personal Interest Affected by Transaction:

N/A

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

None

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6.  I do not have a personal interest in any transactions taken at this meeting.

Matt Durham  
Signature

3/3/22  
Date

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name: Eileen Greenberg
2. Title: Board Member
3. Agency: Common Interest Community Board
4. Meeting/IFF Date: Board Meeting March 3, 2022

5. I have a personal interest in the following transaction:

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Nature of Personal Interest Affected by Transaction:

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I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

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I am able to participate in this transaction fairly, objectively, and in the public interest.

**or**

I did not participate in the transaction.

6.  I **do not** have a personal interest in any transactions taken at this meeting.

*Eileen Greenberg*  
Signature

*3/3/22*  
Date

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. **Name:** Jim Foley
2. **Title:** Board Member
3. **Agency:** Common Interest Community Board
4. **Meeting/IFF Date:** Board Meeting March 3, 2022

5. I have a personal interest in the following transaction:

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**Nature of Personal Interest Affected by Transaction:**

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I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

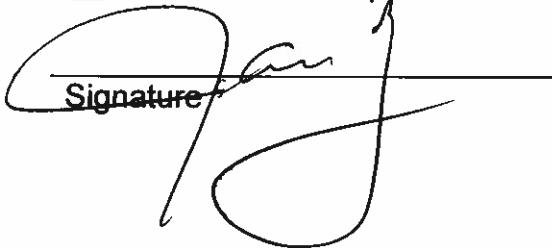
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I am able to participate in this transaction fairly, objectively, and in the public interest.

**or**

I did not participate in the transaction.

6.  I **do not** have a personal interest in any transactions taken at this meeting.

Signature 

Date 3/3/2022



