

Administrative Affairs Committee
August 14, 2007
Science Museum of Virginia
2500 West Broad Street, Richmond, Virginia 23220
Final Minutes

Members Present:

Woody Herring
Ray Hodge
Ray Drumheller
Charlie Brown
Mark Sawyers
Jo Anne Maxwell
Cary Coleman

Others Present:

Lt. Curtis Hardison, Virginia State Police
Benjamin Foster, Board Executive Director
Daphane Phillips, Administrative Assistant
Jeffrey A. Spencer, Esq., Senior Assistant Attorney General
John Beall, Attorney General Office

Called to order

Chairman Herring called the meeting to order at 12:28 p.m.

Comments from the public:

There were no comments from the public.

Acceptance of June meeting minutes:

The minutes from the last meeting was accepted by Mark Sawyers, and second by Ray Drumheller.

Old Business:

None

New Business:

Mr. Drumheller asked the Committee at what point will they set the fees. Mr. Foster states that Department of Planning and Budget will not allow the Board to set a high of a fee that will interfere with the small business.

The committee discussed various fee options:

Initial Fee Structure/Application Fee	\$ 500.00
Annual license renewal: Class A Operator	\$ 500.00
Annual license renewal: Class B Operator	\$ 500.00
Annual tow truck decal, per vehicle.....	\$ 10.00
Annual driver authorization documentation, per driver	\$ 50.00
Examination of Class A Operator	\$ 000
Examination of Class B Operator	\$ 000
Late renewal (operator, truck decal and driver)	150% of renewal fee (law requires)
Reinstatement penalty for a lapsed license.....	\$ 1000.00
Verification of licensure to another jurisdiction or government entity.....	\$ 25.00
Returned check	\$ 35.00
Duplicate copy of license; tow truck decal or driver authorization.....	\$ 10.00
Out of state temporary operating permit (each permit).....	.\$ 50.00

Mr. Sawyers made the motion to put the initial fees in the Proposed Regulations, seconded by Mr. Brown. The motion was adopted unanimously.

Mr. Coleman moved that we adjourn, second by Mr. Sawyers.

Meeting adjourned at 2:02 p.m.