

**BOARD FOR CONTRACTORS COMMITTEE  
MEETING MINUTES**

The Board for Contractors Committee met on Tuesday, September 20, 2022 at the Department of Professional and Occupational Regulation (DPOR), 9960 Mayland Drive, Richmond, Virginia.

Donald Groh, Chairman  
Deborah Tomlin, Vice Chairman  
John O'Dell  
Shawn Mitchell  
Jeffrey Flux  
Wiley "Bil" Johnson

Board member(s) absent from the meeting:

Alvin Pardo-Monell  
Vernell Woods

The following DPOR staff members were present for all or part of the meeting:

Steve Kirschner, Deputy Director  
Eric Olson, Executive Director  
Marjorie King, Board Administrator  
Adrienne Mayo, Board Administrator  
Stephanie Keuther, Administrative Assistant

**Mr. Groh** called the September 20, 2022 Board for Contractors Committee Meeting to order at 8:04 A.M.

**Call To Order**

**Mr. Hux made a motion seconded by Mr. Mitchell** to adopt the Agenda of September 20, 2022.

**Approval of Agenda**

**The motion was approved with a vote of 6-0-0. Ayes:** Groh, Tomlin, Hux, Johnson, O'Dell, and Mitchell **Nays:** None **Abstain:** None **Absent:** Pardo-Monell, Woods

**Mr. Hux made a motion seconded by Mr. Mitchell** to approve the draft Minutes of August 2, 2022 Board for Contractors Committee Meeting as presented.

**Minutes**

**The motion was approved with a vote of 6-0-0. Ayes:** Groh, Tomlin, Hux, Johnson, O'Dell, and Mitchell **Nays:** None **Abstain:** None **Absent:** Pardo-Monell, Woods

**Mr. Groh** opened the Public Comment section of the meeting.

**Public Comment**

With no one else wishing to come forward **Mr. Groh** closed the Public Comment section of the meeting.

**Education Provider Applications**

**Education Provider Applications**

Adrienne Mayo, Regulatory Board Administrator addressed the Committee:

Applications for proposed education providers and courses were reviewed and the Committee's recommendations are as follows:

**Ms. Mayo shared that staff recommends approval for:**

**HVAC Codes & Controls School**

**HVAC Codes & Controls School** – 1 HYBRID (Classroom, hands-on, online) HVAC Vocational Education class

**A motion was made by Mr. Johnson seconded by Mr. Mitchell** to approve for 24 hours.

**The motion was approved with a vote of 6-0-0. Ayes:** Groh, Tomlin, Hux, Johnson, O'Dell, and Mitchell **Nays:** None **Abstain:** None **Absent:** Pardo-Monell, Woods

**Ms. Mayo shared that staff recommends approval for:**

**Virginia Building and Code Association**

**Virginia Building and Code Association** – one classroom and one online RBEA Pre-license course

**A motion was made by Johnson seconded by Mr. Mitchell** for retroactive approval to February 2022.

**The motion was approved with a vote of 6-0-0. Ayes:** Groh, Tomlin, Hux, Johnson, O'Dell, and

Mitchell **Nays:** None **Abstain:** None **Absent:** Pardo-Monell, Woods

**Old Business**  
**None**

**Old Business**  
**None**

**New Business**

**New Business**

**Remedial Education Report**

**Remedial Education Report**

**Eric Olson, Executive Director** informed the Committee that the remedial education class continues to be well received by participants. Mr. Olson informed the Committee staff is unable to provide full guidance to attendees regarding the Department of Taxation for the Misclassification Specialty. Until which time assistance is provided by the Department of Taxation, staff will have an open time slot to fill. The Committee and staff discussed alternative teachings. No action was taken at this time.

**Regulatory Review**

**Regulatory Review**

**Marjorie King, Regulatory Boards Administrator** updated the Committee on current regulatory actions as follows:

<b>Regulations</b>	<b>Action</b>	<b>Status</b>
Contractor 18 VAC 50-22	Amend Prohibited Acts	Proposed at Governor for review
Contractor 18 VAC 50-22	Amend Exam Fee Cap	NOIRA Comment Period until 10/26
Individual 18 VAC 50-30	Amend Backflow Training Hours	Final at Governor for review
Individual 18 VAC 50-30	Amend Exam Fee Cap	NOIRA Comment Period until 10/26
Individual 18 VAC 50-30	Journeyman Exam Exemption for Apprentices	NOIRA at Governor for review
Individual 18 VAC 50-30	Amend CE Requirement	NOIRA at Secretary for review
Individual 18 VAC 50-30	Amend Eligibility Requirements	NOIRA at Secretary for review
Individual 18 VAC 50-30	General Regulatory Reduction	NOIRA at Secretary for review

**Regulatory Review Workgroup Report**

**Regulatory Review Workgroup Report**

**Marjorie King, Regulatory Boards Administrator** informed the Committee in accordance with Executive Directive One and current statutory requirements a Workgroup was held with members of the Board for Contractors Committee and panel experts from different organizations. The panel captured thoughts and comments from the public for the Individual Tradesman License. No alternatives were proposed by the panel or public during this time. The workgroup started the review the Contractor Regulation definitions.

No actions were taken.

**Ms. King** informed the Committee Mr. Hux will no longer be attending workgroup panel. Mr. Lowe will take his place.

**Adjournment**

**Adjournment**

**Mr. Groh** thanked the Committee and Staff and adjourned the Committee Meeting at 8:49 A.M.

The next Committee Meeting will be **October 25, 2022**

  
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Donald Groh, Chairman

10/25/2022  
Date