

**BOARD FOR CONTRACTORS COMMITTEE  
MEETING MINUTES**

The Board for Contractors Committee met on Tuesday, May 10, 2022 at the Department of Professional and Occupational Regulation (DPOR), 9960 Mayland Drive, Richmond, Virginia.

Jeffrey Hux  
Alvin Pardo-Monell  
Wiley 'Bif' Johnson

Board member(s) absent from the meeting:

Donald Groh, Chairman  
Deborah Tomlin, Vice Chairman  
John O'Dell  
Shawn Mitchell  
Vernell Woods

The following DPOR staff members were present for all or part of the meeting:

Eric Olson, Executive Director  
Marjorie King, Board Administrator  
Adrienne Mayo, Board Administrator  
Mary Charity, Licensing Supervisor  
Stephanie Keuther, Administrative Assistant  
Alexis Bacote, Information Distribution Specialist

APPROVED

Mr. Hux called the May 10, 2022 Board for Contractors Committee Meeting to order at 8:12A.M.

Call To Order

Mr. Johnson made a motion seconded by Mr. Pardo-Monell to adopt the Agenda of March 22, 2022.

Approval of  
Agenda

The motion was approved with a vote of 3-0-0. Ayes: Hux, Johnson and Pardo-Monell Nays: None  
Abstain: None Absent: Groh, O'Dell, Mitchell, Tomlin and Woods.

Mr. Johnson made a motion seconded by Mr. Pardo-Monell to approve the Minutes of March 22, 2022 Board for Contractors Committee Meeting as presented.

Minutes

The motion was approved with a vote of 3-0-0. Ayes: Hux, Johnson and Pardo-Monell Nays: None  
Abstain: None Absent: Groh, O'Dell, Mitchell, Tomlin and Woods.

Mr. Hux opened the Public Comment section of the meeting.

Public Comment

With no one else wishing to come forward Mr. Hux closed the Public Comment section of the meeting.

Education Provider Applications

Education Provider  
Applications

Adrienne Mayo, Regulatory Board Administrator addressed the Committee.

Applications for proposed education providers and courses were reviewed and the Committee's recommendations are as follows:

Ms. Mayo shared that staff recommends approval for:

**Eichelbergers Inc.**

**Eichelbergers Inc.** – one classroom continuing education course for Certified Water Well Systems Providers

A motion was made by Mr. Johnson seconded by Mr. Pardo-Monell for approval.

The motion was approved with a vote of 3-0-0. Ayes: Hux, Johnson and Pardo-Monell Nays: None  
Abstain: None Absent: Groh, O'Dell, Mitchell, Tomlin and Woods.

Ms. Mayo shared that staff recommends approval for:

**MS Electrical  
Training**

**MS Electrical Training** – one classroom continuing education course for Electrical and one ZOOM continuing education course for Electrical

A motion was made by Mr. Johnson seconded by Mr. Pardo-Monell for approval.

The motion was approved with a vote of 3-0-0. Ayes: Hux, Johnson and Pardo-Monell Nays: None

**Abstain:** None **Absent:** Groh, O'Dell, Mitchell, Tomlin and Woods.

**Ms. Mayo shared that staff recommends approval for:**

**Premier Electric**

**Premier Electric** – one Electrical, one HVAC, one GFC and one Plumbing continuing education class –  
**VIRTUAL**

**A motion was made by Mr. Johnson seconded by Mr. Pardo-Monell for approval.**

**The motion was approved with a vote of 3-0-0. Ayes:** Hux, Johnson and Pardo-Monell **Nays:** None  
**Abstain:** None **Absent:** Groh, O'Dell, Mitchell, Tomlin and Woods.

**Ms. Mayo shared that staff recommends approval for:**

**Virginia Water  
Well Association**

**Virginia Water Well Association** – one classroom Continuing Education and one **VIRTUAL**  
Vocational Education Certified Water Well Systems Provider course

**A motion was made by Mr. Johnson seconded by Mr. Pardo-Monell for approval.**

**The motion was approved with a vote of 3-0-0. Ayes:** Hux, Johnson and Pardo-Monell **Nays:** None  
**Abstain:** None **Absent:** Groh, O'Dell, Mitchell, Tomlin and Woods.

**Old Business**

None

**Old Business**

None

**New Business**

**Remedial Education Report**

**Marjorie King, Board Administrator** informed the Committee the last Remedial Education class had 20 attendees.

**New Business**

**Remedial Education  
Report**

**Election of Officers**

**Mr. Johnson made a motion seconded by Mr. Pardo-Monell to postpone Election of Officers to the June 21, 2022 Committee Meeting.**

**Election of Officers**

**APPROVED**

The motion was approved with a vote of 3-0-0. Ayes: Hux, Johnson and Pardo-Monell Nays: None  
Abstain: None Absent: Groh, O'Dell, Mitchell, Tomlin and Woods.

Marjorie King, Regulatory Boards Administrator informed the Committee the proposed regulation for the individual License and Certification Regulation to Amend the Backflow Vocational Training Requirements is still at the Secretary's Office and is in the final stages.

**Amend Backflow  
Vocational Training  
Requirement**

Marjorie King, Regulatory Boards Administrator informed the Committee the NOIRA for the Apprenticeship Program Examination Exemption for Journeyman is still at the Secretary's Office and is in the final stages.

**Apprenticeship  
Program  
Examination  
Exemption for  
Journeyman**

**Proposed Regulations - Prohibited Act 9.B Contract Language**

**Proposed  
Regulations  
Prohibited Act 9.B  
Contract Language**

Marjorie King, Regulatory Boards Administrator informed the Committee she and Executive Director Eric Olson would meet with DPB next week regarding the amended language for Prohibit Act 9.b.

Mr. Hux called a recess at 9:25 AM

**Recess**

Mr. Hux called the meeting back to order at 9:35

Eric Olson, Executive Director informed the Committee in accordance with Executive Directive One and current statutory requirements, the Committee will start the line by line review of the Contractors Regulations to determine if they currently meet those requirements or should be amended or removed.

**Regulatory Review  
– Executive  
Directive One**

The Committee started the line by line review of the Individual Tradesman Regulations. No action was taken at this time and will continue into the next committee meeting on June 21, 2022.

Adjournment

Adjournment

Mr. Hux thanked the Committee and Staff and adjourned the Committee Meeting at 9:33 A.M.

The next Committee Meeting will be **June 21, 2022**

  
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Donald Groh, Chairman

  
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Date