

WWWOSSP EDUCATION AND TRAINING COMMITTEE MEETING

MINUTES

The Education and Training Committee of the Virginia Board for Waterworks and Wastewater Works Operators and Onsite Sewage System Professionals met on June 15, 2012, at the Department of Professional and Occupational Regulation, 9960 Mayland Drive, Second Floor, Richmond, Virginia, with the following members present:

Frank L. Davis, Jr.
Kornell R. Davis, Jr.
Donald Wayne Staples

Staff present for all or part of the meeting:

David E. Dick, Executive Director
Michele Atkinson, Board Administrator
Cathy Clark, Administrative Assistant

No representative was present from the Office of the Attorney General.

Mr. F. Davis called the meeting to order at 10:03 a.m.

Call to Order

Mr. K. Davis moved to approve the agenda. Mr. Staples seconded the motion which was unanimously approved by Committee members: F. Davis, K. Davis, and Staples.

**Approval of
Agenda**

There were no comments made to the Committee.

**Public Comment
Period**

Regarding provider application, **Logical Concepts DBA OmniSite – Technical Training**, committee members reviewed and discussed the provider application which included required documentation and an online installation video. Mr. Staples moved that the application be approved for 1.25 training credits for waterworks operators and wastewater works operators. Mr. K. Davis seconded the motion which was unanimously approved by Committee members: F. Davis, K. Davis, and Staples.

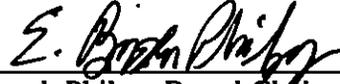
**Application for
Training Course
Approval - Logical
Concepts DBA
OmniSite – Technical
Training**

The Committee members completed their conflict of interest forms.

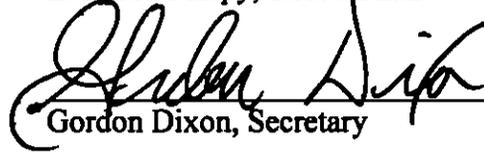
**Conflict of Interest
Forms**

There being no further business, the meeting was adjourned at 10:43 a.m.

Adjourn



E. Brook Philpy, Board Chair



Gordon Dixon, Secretary

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Frank L. Davis, Jr.
2. Title: Board Member
3. Agency: WWWOOSSP Board
4. Meeting/IFF Date: Education and Training Committee Meeting
June 15, 2012
5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:

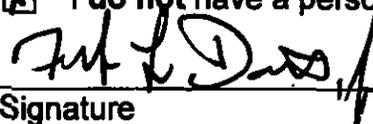
I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.


Signature

6-15-12
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Kornell R. Davis, Jr.
2. Title: Board Member
3. Agency: WWWOOSSP Board
4. Meeting/IFF Date: Education and Training Committee Meeting
June 15, 2012

5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:

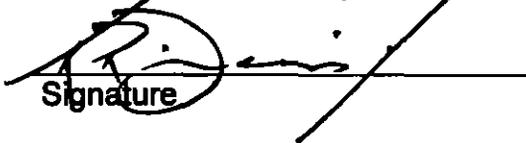
I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.


Signature

6-15-2012
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Donald Wayne Staples
2. Title: Board Member
3. Agency: WWWOOSSP Board
4. Meeting/IFF Date: Education and Training Committee Meeting
June 15, 2012
5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.

Donald Wayne Staples
Signature

6/15/12
Date