

**WETLAND DELINEATOR EXAM REVIEW COMMITTEE
MINUTES**

Wetland Delineator members of the Virginia Board for Professional Soil Scientists, Wetland Professionals and Geologists, and Subject Matter Experts (SME), met on March 8, 2016, at the Department of Professional and Occupational Regulation, 9960 Mayland Dr., Richmond, Virginia, to discuss exam issues, with the following members present:

Robin Bedenbaugh (Board Member)
Doug DeBerry
Keith Goodwin (Board Member)

Committee member Brad Petru, Subject Matter Expert, was not present for the meeting.

Agency staff present for all or part of the meeting were:

Bill Murray, Training Manager

Mr. Bedenbaugh, Chair, called the meeting to order at 12:00 p.m.

There were no public comments.

At 12:00 p.m., Mr. Bedenbaugh moved that the Committee immediately convene in closed meeting for the purpose of consultation pertaining to examination issues within the jurisdiction of the Board as permitted by §2.2-3711.A.11 of the *Code of Virginia*. This motion was made with respect to the matters identified as exam review. Mr. DeBerry seconded the motion which was unanimously approved by members: Bedenbaugh, DeBerry, and Goodwin.

At 1:20 p.m., Mr. DeBerry moved to adjourn the closed meeting and to immediately reconvene in open meeting. Mr. Goodwin seconded the motion which was unanimously approved by members: Bedenbaugh, DeBerry, and Goodwin.

CERTIFICATION OF CLOSED MEETING

WHEREAS, the Wetland Delineator Exam Review Committee of the PSSWPG Board has convened a closed meeting on this date pursuant to an affirmative recorded vote, and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, §2.2-3712 of the Code of Virginia requires a certification by the Wetland Delineator Exam Review Committee of the PSSWPG Board that such closed meeting was conducted in conformity with Virginia law;

Call to Order

**Public Comment
Period**

Closed Meeting

Open Meeting

**Certification of
Closed Meeting**

NOW, THEREFORE, BE IT RESOLVED that the Wetland Delineator Exam Review Committee of the PSSWPG Board hereby certifies that, to the best of each member's knowledge, (I) only public business matters lawfully exempted from open session requirements by Virginia law were discussed in the closed meeting to which the certification applies, and (II) only such business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Wetland Delineator Exam Review Committee of the PSSWPG Board.

VOTE: 3-0
AYES: Bedenbaugh, DeBerry and Goodwin
NAYS: 0
ABSENT FROM MEETING: 1

Conflict of Interest forms were completed by all members present.

Conflict of Interest Forms

There being no further business, the meeting was adjourned at 1:20 p.m.

Adjourn

Robin Bedenbaugh, Chair

Jay W. DeBoer, Secretary