



Private Security Services Advisory Board Meeting

Glen Allen Public Library – County of Henrico
10501 Staples Mill Road
Glen Allen, Virginia 23060
(804) 290-9500

FINAL MINUTES

OF JUNE 4, 2014 MEETING

Members Present

Daniel Schmitt
Charles Ciccotti
Gary Ford
Kevin Hodges
Dave Killip
Seth Oginz
Rick Pleasants
James Washburn, Jr.

Members Absent

Robert Clark
John Hall
Amy Lockhart
Stokes McCune

Staff Present

Teresa Gooch, Division Director - Law Enforcement and Security Services
Shannon Dion, Director - Policy and Legislative Affairs
Lisa McGee, Regulatory Manager – Law Enforcement and Security Services

1. Meeting Called to Order

The meeting was called to order at 10:35 a. m. by Acting Chairman Daniel Schmitt. Lisa McGee called the roll and a quorum of members was present.

2. Approval of the Agenda

On a motion made by Charles Ciccotti, and seconded by Rick Pleasants, the agenda was approved unanimously.

3. Acceptance of Meeting Minutes

On a motion made by James Washburn, and seconded by Seth Oginz, the draft minutes from the May 6, 2014 meeting were approved unanimously.

4. DCJS Report

Regulatory Actions:

The Department advised the Board that in addition to the proposed regulatory action to separate the Private Security Services regulations into smaller chapters, the Department would also be seeking to amend the regulations to conform to a statutory amendment regarding training waivers.

Effective July 1, 2014, the Criminal Justice Services Board (CJSB) will have the authority to allow for full training waivers versus partial training waivers for previous training that meets or exceeds the mandatory training standards. This regulatory action proposed by the Department will ensure the regulations reflect this change. There was no opposition to this action from the Advisory Board.

5. New Business

Harold McCann Memorial Award:

At the last meeting, the Board voted to permit the Harold McCann Memorial Award committee to review nominations and select the recipient for presentation of the award at the 2014 Crime Clinic Conference in September. The Department posted the nomination form on the DCJS website and sent notice to the industry. No nominations were submitted. The Board discussed their concerns over the lack of response and whether the award should be retired. On a motion made by Charles Ciccotti and seconded by Seth Oginz, the Board voted to table the discussion until the September meeting.

Special Conservator of the Peace (SCOP)– Bond/Insurance Requirements

Ms. Dion provided an overview of the SCOP bond and insurance information that was presented to the Criminal Justice Services Board. The following discussion included the possible types of exposure and liability issues for a SCOP, variances between armed and unarmed special conservators, current liability coverage for law enforcement and SCOPs employed by the Commonwealth and current liability requirements for private security services businesses. It was acknowledged that changes needed to be made, and that the current requirement of \$10,000 was not adequate. On a motion made by Charles Ciccotti and seconded by Seth Oginz,

the Board by a majority vote, recommends that the Criminal Justice Services Board raise the liability requirements for a Special Conservator of the Peace to a minimum amount of \$100,000 for a surety bond and a minimum amount of \$500,000 for liability insurance.

6. **Old Business**

PSSAB Board Vacancies

The Criminal Justice Services Board provided the PSSAB with the opportunity to make recommendations regarding new board appointments. On a motion made by Kevin Hodges and seconded by Rick Pleasants, the Board by a unanimous vote, recommends that board candidates are provided an opportunity to address the PSSAB to introduce themselves prior to the CJSB making final appointment.

CJSB Bylaws

The Criminal Justice Services Board provided the PSSAB with the opportunity to recommend an individual for designation as the PSSAB Chairman. On a motion made by James Washburn and seconded by Rick Pleasants, the Board, by a unanimous vote, recommends that Mr. Dan Schmitt, the current acting Chairman, be considered for that designation.

7. **Public Comment Periods**

There were no public comments offered.

8. **Next Meeting**

The next meeting is scheduled for September 30, 2014 at 10:00 a.m. in Virginia Beach; in conjunction with the DCJS/Crime Clinic Conference.

9. **Adjournment:**

On a motion made by Charles Ciccotti, and seconded by Rick Pleasants, the meeting adjourned at 12:05 p.m.