

FINAL

**Virtual Meeting via Zoom  
Minutes  
Virginia Outdoors Foundation (VOF)  
Board of Trustees  
Preservation Trust Fund Committee Meeting  
June 22, 2020**

**Virtual Attendees:**

**Trustees:**

Beth Obenshain, Chair  
Viola Baskerville, Trustee  
Brent Thompson, Trustee

**Staff:**

Bobbie Cabibbo, Executive Assistant  
Anna Chisholm, Director of Administration  
Leslie Grayson, Deputy Director  
Mike Hallock-Solomon, GIS Specialist  
Martha Little, Deputy Director  
Dave Morton, IT Manager  
Emily White, Grant Project Manager

**Other Attendees:**

Wendy Musumeci, Virginia Department of Historic Resources (VDHR)

Beth Obenshain convened the meeting at 11:00 a.m. and welcomed everyone to the virtual meeting and asked that Bobbie Cabibbo read the following:

“This meeting is proceeding under Item 4-0.01, subsection G of the Appropriation Act and section 2.2-3708.2 of the Code of Virginia. It is being held by electronic communication, as the COVID-19 virus has made a physical meeting of the Board impracticable. This emergency imposed by COVID-19 is observed by Executive Orders 51, 53, and 55 issued by the Governor of Virginia. The Board’s actions today shall be limited to those matters included on the agenda. All of these proposed actions on this agenda are statutorily required or necessary to continue operations and discharge lawful purposes, duties, and responsibilities of the Board. **Reminders:** This meeting is being recorded, which recording will be made available to the public as required by Appropriation Act section cited above. To get a good record, we will do a roll call votes today for all board action items. Bobbie will conduct the roll call votes. And, lastly since this is being recorded, please be mindful to not speak over one another during our discussions.”

Beth Obenshain asked Bobbie to call the roll, roll was called, and attendees are listed above.

**Public Comments**

No public comments were offered.

**Public Access Land Conservation Projects**

Beth asked that Leslie Grayson review the projects on the agenda. After review and discussion of each of the 10 projects, a motion was made by Viola Baskerville to recommend approval of the Public Access Projects and requested funding level to the full Board of Trustees; motion seconded by Brent Thompson. Beth Obenshain, Brent Thompson and Viola Baskerville all voted “aye” in the call for a vote; motion passed unanimously.

Beth Obenshain asked that when developing public access projects, staff fully explore and look for opportunities to:

- connect the project to other conservation initiatives in the surrounding area and
- highlight the open space aspects of each project.

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**Cost Only Land Conservation Projects**

Anna Chisholm explained that the funds for Martin project require board approval as the amount needed for the project exceeds the \$20,000 administrative authority. The Martin project needs a survey in addition to the other costs. Brent asked if the survey cost was a customary price for 287 acres. Anna explained the problems with the property's boundary lines as well as issues and inconsistencies with the boundaries of the neighboring property which is protected with a VOF easement. This new survey will resolve both properties' boundaries, each of which have no current survey or modern property description based on data normally used in the development of a modern boundary survey. This new survey will also help in VOF's future stewardship of both properties.

Brent moved that we recommend approval of the PTF funds requested for the Martin project to the full Board of Trustees; Viola seconded the motion and Viola, Beth and Brent all responded "aye" in the call for a vote. Motion passed unanimously.

Beth adjourned the meeting at 12:31 p.m.