

**Regulatory Review Committee of the
BOARD FOR BRANCH PILOTS
MEETING MINUTES**

The Regulatory Review Committee of the Virginia Board for Branch Pilots met on April 30, 2024, at the Virginia Port Authority, 600 World Trade Center, Norfolk, Virginia, with the following members present:

Aaron Anseeuw
Captain E. Waightstill Avery
Captain J.W. Whiting Chisman, III
Michael W. Coleman

Kishore Thota, Director, Brian Wolford, Chief Deputy Director, and Steve Kirschner, LRPD Deputy Director, were not present at the meeting with regrets.

Staff present for all or part of the meeting were:

Kate Nobsch, Executive Director
Ecila Williams, Licensing Operations Administrator
John Robertson, IV, Communications and Digital Media Manager

Elizabeth Peay, Assistant Attorney General, was not present with regrets.

Mr. Coleman called the meeting to order at 2:41 p.m.

Call to Order

Ms. Nobsch advised the Committee of the emergency evacuation procedures.

**Emergency
Evacuation**

Captain Avery moved to approve the agenda. Mr. Anseeuw seconded the motion which was unanimously approved by Mr. Anseeuw, Mr. Coleman and Captains Avery and Chisman.

**Approval of
Agenda**

There was no one present for public comment.

**Public Comment
Period**

The Committee began a review of proposed additional regulatory changes suggested by Mr. Haughwout, Regulatory Affairs Manager. The Committee reviewed the suggested changes and took no further action, however the Committee identified four additional changes for further consideration.

**SRRC Regulatory
Review**

There was no other business.

Other Business

Conflict of Interest forms and travel vouchers were completed by all board members present.

**Conflict of Interest
Forms/Travel
Vouchers**

There being no further business, the meeting was adjourned at 2:59 p.m.

Adjourn

Michael Coleman, President

Kishore S. Thota, Secretary

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