



# Dispatcher Curriculum Review Committee

Virginia State Police Headquarters

## MINUTES

August 24, 2023

### Members Present

Heather Gearheart - Central Shenandoah CJTA

Jan Farruggio, Charlottesville/UVA/Albemarle ECC

Dyan McDermott - Emergency Communications/911 Norfolk

Dawn Drewry - Hanover Sheriff's TA

Jessica Boster - Henrico Police TA

Brad Nester, New River Criminal Justice TA

Paige Chisom - Roanoke County Emergency Communications Center

Michelle Armstrong - Virginia State Police TA

1. **Call to Order.**

The meeting began on August 24, 2023, at approximately 0902 hours.

2. **Old Business.**

Not applicable to this meeting.

3. **New Business.**

The Dispatcher Curriculum Review Committee (CRC) met in person and reviewed and revised the Compulsory Minimum Training Standards and Performance Outcomes for Dispatchers. The CRC members voted and approved revisions to the administrative code. Based on the CRC's recommendation, DCJS will seek Board approval to revise 6VAC20-60 to "Rules Relating to Compulsory Minimum Training Standards for Dispatchers (Public Safety Telecommunicators), and change "on-the-job training" to "field training", set the minimum number of academy training hours to 40 hours, and set the minimum number of field training hours to 160 hours. The CRC also voted and approved the proposed revisions to the Compulsory Minimum Training Standards for Dispatchers, both for the academy and field training. All votes passed unanimously.

4. **Public Comment Period**

Preston Main, Laura McCartney, Valerie Atkinson, Shawnalea Ross, Donald Hughes, and Shannon Polston spoke about their agency's operations, based on the discussions during the meeting. Since they contributed to the group's conversation throughout the meeting, there were no comments during the designated public comment period.

5. **Next Meeting.**

There are no scheduled meetings.

6. **Adjournment.**

The meeting adjourned, on August 24, 2023, at approximately 1342 hours.