



# COMMONWEALTH of VIRGINIA

*Department of Criminal Justice Services*

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Director

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## **Criminal Justice Services Board Grants Committee Meeting May 2, 2019**

### ***Members Present***

Chief Craig Branch  
Ms. Angie Carrera  
Ms. Francine Horne  
Mr. David Johnson  
Mr. Edward Macon  
Ms. Victoria Pearson  
Chief James Williams

### ***Members Absent***

Sheriff Vanessa Crawford

### **I. Call to Order**

Chief James Williams called the meeting to order at 11:00 AM.

### **II. Roll Call**

Chief Williams asked Ms. Karen Sullivan to conduct the Roll Call. Ms. Sullivan stated there was a quorum with six members present (Ms. Pearson arrived after the roll was taken).

### **III. Adoption of Agenda**

Chief Williams announced that, without objection, the Committee would adopt the meeting agenda as presented. There were no objections.

### **IV. Approval of Minutes from Last Meeting**

Chief Williams called for a motion to approve the minutes from the December 4, 2018 meeting. Mr. David Johnson made the motion, seconded by Ms. Angie Carrera, to accept the minutes. The motion passed unanimously.

## **V. Grant Review**

### **A. Law Enforcement**

An overview of the Law Enforcement grants that were before the Committee for consideration was provided by Department of Criminal Justice Services (DCJS) staff.

#### **School Resource Officer/School Security Officer (FREE) FY20**

Ms. Donna Michaelis, Manager of the Virginia Center for School and Campus Safety, explained that \$3 million had been added to the School Resource Officer/School Security Officer grant fund in FY19 in response to the Sandy Hook tragedy. DCJS received 69 new and continuation grant applications totaling \$2,876,277. After review by agency staff, 68 applications were recommended for funding totaling \$2,837,715. Of the 68 approved applications, 62 were for SRO grants, six were for SSO grants, and recipients consisted of 39 sheriff's offices, 21 police departments, and eight localities on behalf of school divisions.

A motion was made by Mr. Johnson and seconded by Mr. Edward Macon that the Committee recommend approval of the \$2,837,715 to the Criminal Justice Services Board (Board). The motion passed unanimously; there were no recusals.

#### **Drug Abuse Resistance Education (OTHR) FY20**

Mr. Albert Stokes, Manager of DCJS Grants Administration, explained that the General Assembly appropriated \$100,000 in continuation funding for the York-Poquoson Sheriff's Office. The grant application was reviewed by agency staff and was recommended for the full amount of funding requested. The Sheriff's Office will maintain and support the Virginia DARE Coordinator as appointed by DARE America. The Coordinator will provide oversight for DARE programs throughout Virginia, along with planning and implementing DARE officer training.

A motion was made by Chief Craig Branch and seconded by Mr. Johnson that the Committee recommend approval of the \$100,000 to the Board. The motion passed unanimously; there were no recusals.

#### **Byrne JAG Law Enforcement Equipment (ANTI) FFY16**

Mr. Stokes explained that DCJS had awarded several equipment grants last cycle; however, a request for new funding from the Suffolk Police Department in the amount of \$41,035 had been inadvertently left out of the batch to be considered by the Committee. The application was reviewed by agency staff and was recommended for the full amount of funding requested. The request was for new equipment to replace digital cameras, a forensic climate chamber, and a fuming chamber.

A motion was made by Mr. Macon and seconded by Ms. Carrera that the Committee recommend approval of the \$41,035 to the Board. The motion passed unanimously; there were no recusals.

## **B. Adult Services**

An overview of the Adult Services grants that were before the Committee for consideration was provided by DCJS staff.

### **Comprehensive Community Corrections Act (CCCA) FY20**

Mr. Andy Warriner, Manager of the DCJS Adult Services Section, explained that 37 applications totaling \$24,873,360 were submitted by localities for continuation funding to support probation and pretrial services. After review by agency staff, all applications were recommended for the full amounts requested.

Mr. Warriner noted that the Appropriations Act included an increase in the base salary of local Pretrial Services and Community Corrections Act employees by three percent starting July 1, 2019. This is an increase to the base amount of \$24,873,360 that was appropriated of approximately \$850,000. The final figure for the increase requires the approval of the Virginia Department of Planning and Budget.

A motion was made by Chief Branch and seconded by Mr. Johnson that the Committee recommend approval of the \$24,873,360 and the salary increase to the Board. The motion passed unanimously; there was one recusal (Chief Williams – City of Staunton).

### **Addiction Recovery Grant Program (ARGP) FY20**

Mr. Warriner explained that four applications totaling \$153,600 were submitted by localities for continuation funding to support substance abuse services for local jail inmates. After review by agency staff, all applications were recommended for the full amounts requested.

A motion was made by Mr. Johnson and seconded by Chief Branch that the Committee recommend approval of the \$153,600 to the Board. The motion passed unanimously; there were no recusals.

### **Jail Mental Health Program (JMHP) FY20**

Mr. Warriner explained that six applications totaling \$2,618,511 were submitted by localities for continuation funding to support mental health services for local jail inmates. After review by agency staff, all applicants were recommended for reduced funding as follows:

- Chesterfield County Sheriff's Office – requested amount \$347,573; recommended amount \$324,073 – reduction recommended due to a significant increase in requested funding for trauma training and an increase in funding for office supplies
- Hampton Roads Regional Jail – requested amount \$605,079; recommended amount \$481,381 – reduction recommended due to the Jail's receipt of a forensic planning grant from the Virginia Department of Behavioral Health and Developmental Services for reentry services and case management that would be duplicative of the request to DCJS

- Middle River Regional Jail – requested amount \$308,362; recommended amount \$288,362 – reduction recommended due to the Jail’s request of a chest compression machine, which does not fall in line with mental health services required by this grant
- Prince William County Sheriff’s Office – requested amount \$360,782; recommended amount \$351,909 – reduction recommended due to a decrease in the supply budget and the request for a part-time case manager (a request for which funding was provided previously, but the position was never filled)
- Richmond City Sheriff’s Office – requested amount \$553,230; recommended amount \$505,790 – reduction recommended due to a decrease in the supply budget, the request for a part-time case manager (a request for which funding was provided previously, but the position was never filled), and indirect costs that do not fall in line with mental health services required by this grant
- Western Virginia Regional Jail Authority – requested amount \$443,485; recommended amount \$423,485 – reduction recommended due to an increase in housing costs. The recommended award amount is same as the original request.

A motion was made by Ms. Carrera and seconded by Chief Branch that the Committee recommend approval of the reduced amount of \$2,375,000 to the Board. The motion passed unanimously; there was one recusal (Chief Williams – Middle River Regional Jail).

#### **Pre and Post Incarceration Services (CMPA) FY20**

Mr. Warriner explained that nine applications totaling \$2,247,564 were submitted by localities and private, non-profit organizations for continuation funding for jail and prison reentry services. After review by agency staff, all but one application were recommended for the full amounts requested, including an increase for Frederick County to add a part-time case manager and to fully fund a full-time case manager. This increase will help provide more direct services to the four counties this program serves.

DCJS recommended reduced funding for Virginia Cares due to their executive salaries increasing grant guidelines by approximately \$267,000. In addition, there was approximately \$2,400 requested in dues and fees for professional membership, which is not allowed in the grant guidelines. Lastly, DCJS recommended to not fund \$1,100 in airfare for out-of-state staff training, which would not benefit those targeted by PAPIS funds.

A motion was made by Mr. Macon and seconded by Chief Branch that the Committee recommend approval of the \$2,247,564 to the Board. The motion passed unanimously; there were no recusals.

#### **Residential Substance Abuse Treatment (RSAT) FFY16, FFY17**

Mr. Warriner explained that four applications totaling \$376,004 were submitted for new and continuation federal funding for medically assisted substance abuse services in prisons and jails. After review by agency staff, all applications were recommended for the full amounts requested, except for the application from the Newport News Sheriff’s Office. Newport News’s

application was recommended for reduced funding of \$31,505 due to the request to send 15 people to a conference in Florida. Funding was reduced to send only four people to the conference.

A motion was made by Mr. Macon and seconded by Mr. Johnson that the Committee recommend approval of the \$338,341 to the Board. The motion passed unanimously; there were no recusals.

### **C. Juvenile Services**

An overview of the Juvenile Services grants that were before the Committee for consideration was provided by DCJS staff.

#### **Byrne JAG Drive to Work (ANTI) FFY16**

Ms. Laurel Marks, Manager of the DCJS Juvenile Services Section, explained that the General Assembly appropriated \$150,000 in continuation funding for the Drive to Work program to assist low income and previously incarcerated persons in the restoration of their driving privileges so they can obtain licenses to drive to work in order to obtain and retain employment. The application was reviewed by agency staff and was recommended for the full amount of funding requested.

A motion was made by Chief Branch and seconded by Mr. Johnson that the Committee recommend approval of the \$150,000 to the Board. The motion passed unanimously; there were no recusals.

#### **Juvenile Justice and Delinquency Prevention (JJDP) FFY16, FFY17**

Ms. Marks reported that, for the Committee's information, the Advisory Committee on Juvenile Justice and Delinquency Prevention had previously reviewed and recommended eight continuation grants to be brought before the Board in May. No action by the Grants Committee was necessary.

#### **Court Appointed Special Advocates (CASA) GF FY20 and VOCA FFY18**

Ms. Melissa O'Neill, DCJS CASA Program Coordinator, explained that 27 applications totaling \$3,031,448 were submitted by localities and private, non-profit organizations for continuation funding for CASA programs throughout Virginia. These are formula grants that include state general funds and federal VOCA funds. Grants are awarded on a formula with a base award plus a per-child allocation based upon the number of children served in the previous fiscal year. DCJS allocated an additional \$273,000 to the VOCA award this year. After review by agency staff, all applications were recommended for the full amounts requested.

A motion was made by Chief Branch and seconded by Ms. Carrera that the Committee recommend approval of the \$3,031,448 to the Board. The motion passed unanimously; there was one recusal (Chief Branch – Rappahannock Area CASA).

### **School-Based Victim Services (VSGP) VOCA FFY18**

Ms. Marks reported that this was one of two special solicitations for VOCA funds. For this solicitation, DCJS restricted the eligible applicants to local units of government - local agencies and non-profits that could implement the programs funded - however, the applicant was required to be local government.

Although five applications were submitted totaling \$1,206,207, only two applicants were from eligible applicants – Warren County Public Schools and the City of Charlottesville – whose requests totaled \$441,403. Both were recommended for the full amounts requested.

A motion was made by Mr. Macon and seconded by Chief Branch that the Committee recommend approval of the \$441,403 to the Board. The motion passed unanimously; there were no recusals.

### **Child Advocacy Centers (VOCA FFY18)**

Ms. Marks explained that DCJS had previously awarded VOCA funds to the Virginia Department of Social Services (DSS) for child treatment grants and to provide additional support to Child Advocacy Centers (CACs) across the state. DSS administers the state funding that supports CACs. In thinking through the administration of funds for child treatment in light of the additional VOCA funds that DCJS received this year, staff thoroughly reviewed the current awards and discovered that many of the sub-recipients that receive funding through DSS for child treatment are also DCJS sub-recipients that are monitored by the Victims Services Section. Staff discussed that it would allow for proper monitoring and oversight to bring those grants back to DCJS, and that the CAC funding would be left with DSS to administer.

Ms. Marks further noted that staff talked about what the needs were of CACs, and determined it would be beneficial to increase the amount of funds going to DSS for CACs. Staff do not expect to be able to maintain this level, however, this would allow DSS to work on sustainability while they have the increase in funds. Because of the increase in funding, DCJS also notified CACs that they would be low priority for other VOCA funding.

A motion was made by Chief Branch and seconded by Ms. Carrera that the Committee recommend approval of \$4,500,000 for DSS to the Board. The motion passed unanimously; there were no recusals.

### **Child Treatment Grants (VSGP) VOCA FFY18**

Ms. Marks explained that the existing child treatment programs had one more year of funding through their existing contract with DSS. DCJS agreed to bring those programs back to administer and the agency would honor the expectation of the additional year of funding. Because the agency makes two-year awards, DCJS was requesting two years of funding for the existing child treatment grantees. DCJS offered them a choice of rolling their child treatment dollars into their larger award or keeping it separate. Twelve programs, totaling \$986,032, chose to keep it separate; the other programs rolled it into their larger grant request.

A motion was made by Chief Branch and seconded by Mr. Johnson that the Committee recommend approval of the \$986,032 to the Board. The motion passed unanimously; there was

one recusal (Chief Branch – Empowerhouse, Rappahannock CASA, Services to Abused Families, Mental Health America of Virginia).

#### **D. Victim Services**

An overview of the Victims Services grants that were before the Committee for consideration was provided by DCJS staff.

##### **Victims Services Grant Program (VSGP) VOCA FFY18 – Portion of match for sexual and intimate partner violence core services from General Fund FY20**

Ms. Vadas, Manager of the DCJS Victims Services Section, explained that the Victims Services Grant Program was a new program – a result of work and feedback on streamlining DCJS grant processes. The Program consolidates the Sexual Assault and Domestic Violence grant program and the VOCA new initiatives grant program. The Program provides opportunities for victim serving organizations to receive VOCA funds via one grant instead of several grants. This one grant solicitation was made up of three categories: (1) a broad component for new and continuation fund requests, (2) a one-time limited funding stream for only two-year period pilot projects or one-time equipment requests, and (3) the category that replaces the Sexual Assault and Domestic Violence grant program for current recipients and local and state agencies where funds received would be at a certain level based on the current award. For the third category there is a general fund appropriation to support the local match – changing the current split of 80 percent federal VOCA with a 20 percent local match to 80 percent federal VOCA and 12 percent general fund with an eight percent local match. The first two categories require a 20 percent local match. Ms. Vadas explained that programs could apply for multiple categories.

Ms. Shaffer, DCJS VOCA Administrator, further explained the VSGP grant review process and that, in all categories, 118 applications totaling over \$53,000,000 were submitted. After review by agency staff, 85 applications were recommended for funding, 33 applications were recommended for no funding. The breakdown of applications was: Category 1 (106 applications received, 54 recommended), Category 2 (51 applications received, 14 recommended), Category 3 (57 applications received, 57 recommended).

Ms. Shaffer explained that the applications were reviewed and numerically scored based on grant guidelines and VOCA rules. Denials were due to some programs' requests not falling in line with grant guidelines, while some scored too low overall. She said notifications would be sent to those applicants explaining why their applications were denied or why their funding requests were reduced. If a funding request was reduced, the applicant is required to submit a revised budget breakdown.

A motion was made by Chief Branch and seconded by Ms. Carrera that the Committee recommend approval of the \$35,745,971 to the Board. The motion passed unanimously; there were two recusals (Chief Branch – Empowerhouse, Rappahannock CASA, Services to Abused Families; Chief Williams – New Directions Center).

### **Victims Services Hospital-Based Victim Grant (VSGP) VOCA FFY18**

Ms. Vadas explained that this solicitation hoped to establish a pilot project in one or more local hospitals to create a violence intervention/trauma response program similar to others that have been started in other parts of country. These programs allow staff to intervene with immediate response when necessary in emergency rooms with crisis intervention services immediately available on site. The solicitation was written to seek organizations that are able to manage the program, and one application was received from the Virginia Hospital and Healthcare Association Foundation. The Foundation proposed to coordinate pilot programs in seven hospitals throughout Virginia: three Bon Secours facilities, two Sentara facilities, Riverside Regional Medical Center, and Virginia Commonwealth University Medical Center.

A motion was made by Mr. Macon and seconded by Chief Branch that the Committee recommend approval of \$3,074,430 to the Board. The motion passed unanimously; there were no recusals.

### **Virginia Sexual and Domestic Violence Victims Fund (DVVF) Special Fund FY20**

Ms. Vadas explained that this information was for the Committee's information only. The Fund will enter the third year of its three-year grant cycle in July. This will conclude the grant cycle. The Fund is supported by state special funds for sexual assault and domestic violence services and to fund prosecutors' offices.

### **Victim Witness Program (VICT) VOCA FFY16, FFY17, FFY18 Match from General and Special Fund FY20**

Ms. Vadas explained that this grant cycle was starting the second year of its three-year cycle. The Committee voted on the grants this time last year. The grant program is supported primarily by VOCA funds, the required match is provided by general funds and victim/witness special funds.

## **VI. Unfinished Business**

There was no unfinished business to report.

## **VII. New Business**

There was no new business to report.

## **VIII. Announcements**

Chief Williams announced that the next meeting would be held on October 3, 2019, at 11:00 AM.

## **IX. Public Comment**

There was no public comment.

## **X. Adjourn**

The meeting adjourned at 11:50 AM.