

**FINAL MINUTES**

Charitable Gaming Board  
Department of Agriculture and Consumer Services  
Newport News Police Department Headquarters – Training Room  
Newport News, Virginia  
Tuesday, June 9, 2015

**CALL TO ORDER**

Mr. Bob Sussan called the meeting to order at 10:06 a.m.

Mr. Sussan asked Mr. Michael Menefee to call the roll.

**MEMBERS PRESENT:**

Ms. Tanya Conrad  
Mr. Nicholas Curry  
Mr. Randy Green  
Mr. James Lewis  
Mr. Bob Sussan

**MEMBERS ABSENT:**

Mr. James Corrigan  
Mr. Charles Kelley  
Mr. Thomas Stiles  
Ms. Betty Sword

**STAFF PRESENT:**

Mr. Michael Menefee, Program Manager, Office of Charitable and Regulatory Programs  
Ms. Laura Hare, Policy Analyst, Division of Consumer Protection  
Ms. Heather Hodges, Investigator, Office of Charitable and Regulatory Programs

**OFFICE OF THE ATTORNEY GENERAL STAFF PRESENT:**

Mr. Josh Laws, Assistant Attorney General, Office of the Attorney General

Mr. Menefee informed Mr. Sussan that a quorum was present.

**APPROVAL OF MINUTES**

Mr. Sussan asked for a motion to approve the draft minutes of the March 10, 2015, Board meeting. Mr. James Lewis motioned that the draft minutes be approved as distributed. Mr. Randy Green seconded the motion and it was passed by a unanimous vote.

## **REPORT FROM BOARD MEMBERS**

There was no report from any member.

## **PROGRAM MANAGER'S REPORT**

Mr. Sussan asked Mr. Menefee for an operational update on the Office of Charitable and Regulatory Programs (OCRP). Mr. Menefee reported the following to the members:

- During the first quarter of 2015, manufacturers of electronic pull-tab systems reportedly generated more than \$89.6 million in gross receipts, an 81% increase when compared to the first quarter of 2014, which generated more than \$49.4 million in gross receipts. At this time, there are approximately 178 locations utilizing 798 electronic pull-tab devices.
- On March 15, 2015, permitted organizations were required to submit their annual financial report to OCRP. OCRP staff compiled the annual financial figures for the 2014 calendar year, which permitted organizations reported over \$251.9 million in gross receipts and over \$28.3 million in use of proceeds, which equates to an overall use of proceeds of 11.26%. In comparison to the 2013 calendar year, permitted organizations reported over \$258 million in gross receipts and approximately \$25 million in use of proceeds, which equates to an overall use of proceeds of 10.1%.
- OCRP's Gaming Coach conducted thirteen in-person training sessions, which consisted of game management, financial report, and internal control training.
- On March 30, 2015, the Department issued a press release announcing the launch of the online directory of permitted bingo games throughout the Commonwealth. The directory is a searchable document that lists games by locality and it enables players to find a game of their choice. There are more than 400 games listed on the directory, which is updated on a monthly basis. When the press release was issued, five newspapers picked it up, 755 tweet impressions were generated, and it had an organic reach of 250 followers on Facebook.
- The proposed text to amend 11 VAC 15-40, the Charitable Gaming Regulations, particularly with respect to network bingo as mandated by Senate Bill 930 and House Bill 2178 of the 2013 Session of the General Assembly, continues to progress through the executive branch review and it is currently being evaluated by the Governor's Policy Office. Upon completion of the executive branch review, the proposed text will undergo another public comment period. OCRP will then prepare the final text to amend the regulations and bring it to the members for their final consideration.

- OCRP received a petition for rulemaking, which was filed with the Virginia Register of Regulations on May 22, 2015. The petitioner requested the Charitable Gaming Board to amend the Charitable Gaming Regulations to

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increase the number of electronic pull-tab devices used to facilitate the play of electronic pull-tabs sold, played, and redeemed at any premises pursuant to § 18.2-340.26:1 of the Code of Virginia (i.e. social quarters). The petitioner proposed that if the premises' Certificate of Occupancy establishes that the premises can accommodate more than 150 occupants, then the current limit of five electronic pull-tab devices at these premises should be increased to nine electronic pull-tab devices. At this stage, the petition will be open for a 30-day public comment period, which begins on June 15, 2015. During its next scheduled meeting on September 8, 2015, the Board will consider the matter.

#### **PRESENTATION**

Mr. Sussan called on Mr. Menefee, who provided a presentation on OCRP's interactive bingo session analysis tool.

#### **NEW BUSINESS**

Mr. Sussan asked the members whether any new business needed to be brought before the Board. With no further remarks from members, Mr. Sussan informed members there was no new business before the Board.

#### **NEXT BOARD MEETING**

Mr. Sussan informed members that the next Board meeting will be held on Tuesday, September 8, 2015, in Roanoke, Virginia.

#### **PUBLIC COMMENT**

Mr. Marty Williams, (Fraternal Order of Police) spoke about reducing the audit and administrative fee and developing a new method to assess the fee.

Mr. Green spoke about finding a way for the charitable gaming industry to promote itself.

There being no further business, the Board adjourned at 10:50 a.m.

Respectfully submitted,

Michael Menefee  
Program Manager  
Office of Charitable and Regulatory Programs