

**Board of Towing and Recovery Operators
Application Work Group Meeting
2601 W. Broad Street, 2nd Floor
Richmond, Virginia 23220**

August 14, 2012 at 12:30 pm

Members Present:

Scott Wyatt
Lt. R. C. Hardison
John J. Beall, Jr.

Staff Present:

Barbara Drudge

Meeting Called to Order:

The meeting was called to order at 12:30 am, and all members were present.

Public Comments:

There were no public comments.

Acceptance of Meeting Minutes:

On a motion made by John J. Beall, Jr. and seconded by Mr. Wyatt, the minutes from the June 26, 2012 Application Work Group meeting were approved.

Executive Session:

A motion was made by Mr. Beall at 12:33 pm to go into closed session to review criminal background histories for licensing and credentialing approval, pursuant to the exemption granted under Section 2.2-3711(A)(4) of the Code of Virginia. All were in favor.

The Application Work Group reconvened at 2:36 pm. Mr. Beall stated that only matters exempt under Virginia Code Sections 2.2-3711(A)(4) relating to a review of the criminal background histories for licensing and credentialing approval were discussed or considered during the closed meeting. Roll call by the Application Work Group to accept the above statement was unanimous. The Committee reviewed 15 applications, and out of that number, three applications were deferred, and 12 were approved.

Other Business:

No other business was before the Application Work Group.

Next Meeting:

The next meeting was scheduled for September 18, 2012 at 12:30 pm.

Adjournment:

Mr. Beall moved to adjourn the Application Work Group meeting, and Lt. Hardison seconded the motion. The motion passed unanimously, and the meeting adjourned at 2:40 pm.