Minutes of Meeting
BOARD FOR CONTRACTORS
INFORMAL FACT-FINDING CONFERENCES
March 13, 2007 (9:00 a.m.)

The Board for Contractors convened in Richmond, Virginia, for the purpose of holding Informal Fact-Finding Conferences pursuant to the Administrative Process Act.

Mark Cronin, Board member, presided. No other Board members were present.

Jennifer Kazzie appeared for the Department of Professional and Occupational Regulation.

The conferences were recorded by Inge Snead & Associates, LTD. and the Summaries or Consent Orders are attached unless no decision was made.

Disc = Disciplinary Case
Lic = Licensing Application
RF = Recovery Fund Claim
Trades = Tradesmen Disciplinary Case/Application

C = Complainant/Claimant
A = Applicant
R = Respondent/Regulant
W = Witness
Atty = Attorney

	Participants
1. Kenneth Sheets t/a JKA Contracting File Number 2006-02477 (Disc) (NO DECISION MADE)	None
2. Kenneth Sheets t/a JKA Contracting File Number 2006-02598 (Disc) (NO DECISION MADE)	None
3. Alvaro Sandi Palacios t/a Sandico Painting File Number 2006-02464 (Disc) (NO DECISION MADE)	Curtis Clinton – C
4. Smithworks & Co LLC File Number 2006-03029 (Disc) (NO DECISION MADE)	None

The meeting adjourned at 11:55 a.m.

BOARD FOR CONTRACTORS

Mark D Kinser, Chairman

Jay DeBber, Secretary

COPY TESTE:

Custodian of Records

STATE AND LOCAL GOVERNMENT
CONFLICT OF INTEREST ACT

TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government

1. Name: Mark Cronin

2 Title: Presiding Board Member

3 Agency Board for Contractors

4. Transaction: Informal Fact-Finding Conferences on March 13, 2007

5 Nature of Personal Interest Affected by Transaction. _____

_____

6. I declare that:

(a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

_____

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.

Mark P. Cronin 3-13-07

Signature Date