

**VIRGINIA BOARD OF NURSING  
EDUCATION INFORMAL CONFERENCE COMMITTEE  
MINUTES  
September 9, 2009**

TIME AND PLACE: The meeting of the Education Informal Conference Committee was convened at 9:10 a.m. in Suite 201, Department of Health Professions 9960 Mayland Drive, Second Floor, Richmond, Virginia.

MEMBERS PRESENT: Judith E. Piersall, R.N., B.S.N., Chairperson  
Evelyn Lindsay, L.P.N.

STAFF PRESENT: Jay Douglas, R.N., M.S.M., C.S.A.C., Executive Director  
Paula B. Saxby, R.N., Ph.D., Deputy Executive Director  
Jessica C. Ressler, R.N.C., M.S.N., Nursing Education Consultant  
Laura Mueller, Administrative Assistant

CONFERENCES SCHEDULED:

**REGISTERED NURSING, PRACTICAL NURSING, AND NURSE AIDE EDUCATION PROGRAMS**

**Announcement Made by Board Staff**

Death of Suzy Taylor, 39, respected educator at Russell County Career and Technical Center in Pearisburg.

**Curriculum Change**

J. Sargeant Reynolds Community College – Associate Degree Nursing Education Program, Richmond

Nancy O'Donnell, RN, Coordinator was in attendance.

At 9:18 a.m., Ms. Lindsay moved that the Education Informal Conference Committee convene a closed meeting pursuant to § 2.2-3711 (A) (28) of the Code of Virginia for the purpose of deliberation to reach a decision in the matter of J. Sargeant Reynolds Community College Associate Degree Nursing Education Program in Richmond. Additionally, she moved that Ms. Douglas, Mrs. Ressler, Dr. Saxby, and Laura Mueller attend the closed meeting because their presence in the closed meeting was deemed necessary.

The motion was seconded and carried unanimously. The Committee reconvened in open session at 9:23 a.m.

Ms. Lindsay moved that the Education Informal Conference Committee heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of

Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened.

**Action:** Recommend:

Accept the curriculum change as information.

**Fee, Application Phase and Provisional Approval to Establish a Nursing Education Program**

Asher Comprehensive Training Center – Practical Nursing Education Program, Richmond

Phyllis Wyche, RN and Susie B. Brown, RN, Director were in attendance.

At 9:37 a.m., Ms. Lindsay moved that the Education Informal Conference Committee convene a closed meeting pursuant to § 2.2-3711 (A) (28) of the Code of Virginia for the purpose of deliberation to reach a decision in the matter of Asher Comprehensive Training Center Practical Nursing Education Program in Richmond. Additionally, she moved that Ms. Douglas, Mrs. Ressler, Dr. Saxby, and Laura Mueller attend the closed meeting because their presence in the closed meeting was deemed necessary.

The motion was seconded and carried unanimously. The Committee reconvened in open session at 9:45 a.m.

Ms. Lindsay moved that the Education Informal Conference Committee heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened.

**Action:** Recommend:

1. Accept the fee and application;
2. Accept the application phase with 30 days to provide signed contracts or letters of support for clinical experiences at Beaufort, VCU, and McGuire VA Hospital;
3. Remove the Board visit following the 2<sup>nd</sup> graduating class from the timeline and provide the Board with a revised copy of the timeline;
4. A site visit must be conducted by an on-site visitor to both the old and the new location;
5. Once the site visit is successfully completed and the documentation listed above is received at the Board office, grant provisional approval;
6. The advertisement of this program and the enrollment of students is NOT authorized; and
7. Need zoning letter with the number of students allowed.

**Fee, Application, Letter of Intent, Application Phase, and Proposal for Provisional Approval to Establish a Nursing Education Program**

America Health Care, Inc. – Practical Nursing Education Program, Falls Church

Carol Macht, Consultant, Yemi Oladimeji, President, Anna Johnson, Director of Nursing for the New Jersey program and Carmen Peat, Director of Nursing was in attendance.

At 11:16 a.m., Ms. Lindsay moved that the Education Informal Conference Committee convene a closed meeting pursuant to § 2.2-3711 (A) (28) of the Code of Virginia for the purpose of deliberation to reach a decision in the matter of America Health Care, Inc. Practical Nursing Education Program in Falls Church. Additionally, she moved that Ms. Douglas, Mrs. Ressler, Dr. Saxby, and Laura Mueller attend the closed meeting because their presence in the closed meeting was deemed necessary.

The motion was seconded and carried unanimously. The Committee reconvened in open session at 11:30 a.m.

Ms. Lindsay moved that the Education Informal Conference Committee heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened.

**Action:** Recommend:

Deny approval of this proposal to establish a practical nursing program.

Ms. Douglas left the meeting.

**Fee, Application, and Letter of Intent to Establish a Nursing Education Program**

Germanna Community College – LPN to RN Hybrid Nursing Program, Locust Grove

**Action:** Recommend:

Accept the fee, application, and letter of intent as information.

**Fee, Application, and Letter of Intent to Establish a Nursing Education Program**

Sanford Brown College – Associate Degree Nursing Education Program, Vienna

**Action:** Recommend:

Accept the fee, application, and letter of intent as information.

**Continued Approval Survey Visit – Nursing Education Program**

Southside Virginia Community College – Practical Nursing Education Program, South Boston

**Action:** Recommend:

Grant continued full-approval to this practical nursing education program. The next survey visit will be scheduled for 2017.

**Quarterly Report for Review**

Eastern View High School/Germanna Community College – Practical Nursing Education Program, Culpeper

**Action:** Recommend:

Accept the quarterly report as information. The next quarterly report is due December 4, 2009.

**Quarterly Report for Review**

Gee's Career Training Institute – Practical Nursing Education Program, Dumfries

**Action:** Recommend:

1. Accept the quarterly report as information. The next quarterly report is due December 4, 2009; and
2. Provide a copy of the review class syllabus be provided to the Board within 14 days of receipt of this letter.

Ms. Douglas returned to the meeting.

**Quarterly Report for Review**

John Tyler Community College – Hybrid Associate Degree Nursing Education Program, Midlothian

**Action:** Recommend:

Accept the quarterly report as information. The next quarterly report is due December 4, 2009.

**Quarterly Report for Review**

REDD Educational Institute – Practical Nursing Education Program,  
Norfolk

**Action:** Recommend:

Accept the quarterly report as information. The next quarterly report is due December 4, 2009.

**Curriculum Change**

Lynchburg College – Baccalaureate Degree Nursing Education Program,  
Lynchburg

**Action:** Recommend:

Accept the curriculum change as information.

**Name Change**

Bon Secours Memorial School of Nursing – Pre-licensure Registered  
Nursing Education Program, Richmond

**Action:** Recommend:

Accept the name change to Bon Secours Memorial College of Nursing as information.

**Name Change**

Sentara School of Health Professions – Pre-licensure Registered Nursing  
Education Program, Chesapeake

**Action:** Recommend:

Accept the name change to Sentara College of Health Sciences as information.

**Name Change**

Southside Regional Medical Center School of Nursing – Pre-licensure  
Registered Nursing Education Program, Petersburg

**Action:** Recommend:

Accept the name change to Southside Regional Medical Center  
Professional Schools and address change as information.

**Information Received From Outside Agencies- Accept as Information**

**Action:** Recommend:

Accept the information provided by the Department of Education for the following Nursing Education programs:

Eastern Mennonite University, Harrisonburg  
New River Community College, Dublin  
Suffolk Public Schools Sentara Obici School of Practical Nursing Suffolk

**Information Received from NLNAC**

Wytheville Community College – Associate Degree Nursing Education Program, Wytheville

**Action:** Recommend:

Accept the information provided by NLNAC.

**Response to Requirements Not Met**

Southside Regional Medical Center – Online Pre-Licensure Registered Nursing Education Program, Petersburg

**Action:** Recommend:

1. Accept the information requested by the Board and provided by this school; and
2. The first quarterly report is due October 1, 2009.

**Response to Board Request**

Massanutten Technical Center – Practical Nursing Education Program, Harrisonburg

**Action:** Recommend:

Accept the documentation regarding the availability of this clinical site for the PN program at Massanutten Technical Center.

**Response to Board Request**

Piedmont Virginia Community College – Practical Nursing Education Programs, Charlottesville

**Action:** Recommend:

1. Accept the documentation regarding the availability of clinical sites provided by this school; and
2. The first quarterly report is due October 1, 2009.

**Response to Board Request**

Portsmouth Public Schools – Practical Nursing Education Program,  
Portsmouth

**Action:** Recommend:

Accept the documentation regarding the NCLEX-PN plan of correction for the PN program at Portsmouth Public Schools.

**Response to Board Request**

Ultimate Health School – Practical Nursing Education Program, Falls  
Church

**Action:** Recommend:

Accept the documentation regarding the clinical sites for the PN program at Ultimate Health School.

**Application to Establish a Nurse Aide Education Program**

American Red Cross, Alexandria Chapter

**Action:** Recommend:

Approval of the nurse aide education program at American Red Cross, Alexandria Chapter pending receipt of the following:

1. Revise the last Program Objective from Section 1, page 1 of 7, that refers to “assessment”; this would be beyond the scope of practice for a nurse aide [18 VAC 90-25-40];
2. Correct the RN license number for Alicejean Dodson on the application;
3. Add more detailed content and an objective for “fall prevention” in your curriculum [18 VAC 90-25-40.A.1.c];
4. Add more detailed content for “proper feeding techniques” in your curriculum [18 VAC 90-25-40.A.3.e.]; and
5. Add an objective for “responding to aggressive behavior and language” [18 VAC 90-25-40.A.4.f.].

**Application to Establish a Nurse Aide Education Program**

Dalgrow Healthcare Staffing and Training Center, Woodbridge

**Action:** Recommend:

Approval of the nurse aide education program at Dalgrow Healthcare Staffing and Training Center.

**On-Site Visit Review Report – Programs requiring remediation to meet all regulations**

Old Dominion Job Corps, Monroe

**Action:** Recommend:

Conditional approval with ninety (90) days to meet the following requirements and a follow-up site visit in December 2009:

1. Ensure that all “other instructional personnel” meet the requirements [18VAC 90-25-30.C & D.]; and
2. Ensure that there is adequate space and instructional technology and equipment for simulating client care [18VAC 90-25-50.D.4 & 5].

And the following suggestions for improving the program:

1. Consider employing an additional RN or LPN to assist in the skills lab and provide clinical supervision;
2. Expand the skills lab to include at least three beds to adequately accommodate the number of students in the program; and
3. Develop and implement a plan to increase the pass-rate on the skills portion of the nurse aide exam (NNAAP) to above 80%; currently the pass-rate is 33% on the skills portion of the exam.

**On-Site Review Report – Programs meeting all regulations**

**Action:** Recommend continued approval of the following nurse aide programs:

Career Training Solutions, Fredericksburg  
Heritage Hall Nursing and Rehabilitation Center, Leesburg  
Jackson River Technical Education Center, Covington

**Program Evaluation Report - Programs meeting all regulations**

**Action:** Recommend continued approval of the following nurse aide education programs:

Birmingham Green, Manassas  
Blacksburg High School, Blacksburg  
Danville Community College, Danville (all five programs)  
Golden Living Center – Blue Ridge, Galax  
Orange County High School, Orange  
Prince Edward County Career & Technical Education Center, Farmville

Richfield Recovery and Care Center, Salem  
T.H. Badger Career & Technical Education Center, Onley  
Trinity Mission Health and Rehab of Hillsville, Hillsville  
Woodrow Wilson Rehabilitation Center, Fishersville

**Faculty Exception**

Amherst County School of Practical Nursing, Monroe

**Action:** Recommend acceptance of the faculty exception as information.

Meeting adjourned at 12:06 p.m.

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Paula B. Saxby, R.N., Ph.D.  
Deputy Executive Director

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Jessica C. Ressler, R.N.C., M.S.N.  
Nursing Education Consultant