

**Minutes of Meeting
BOARD FOR CONTRACTORS
INFORMAL FACT-FINDING CONFERENCES
July 1, 2009 (2:00 p.m.)**

The Board for Contractors convened in Richmond, Virginia, for the purpose of holding Informal Fact-Finding Conferences pursuant to the Administrative Process Act.

Robert M. Kirby, Board member, presided. No other Board members were present.

Dean Weston Ricks and Linda Rhodenhiser appeared for the Department of Professional and Occupational Regulation.

The conferences were recorded by Tammie M. Brown, CCR and the Summaries or Consent Orders are attached unless no decision was made.

Disc = Disciplinary Case
Lic = Licensing Application
RF = Recovery Fund Claim
Trades = Tradesmen Disciplinary Case/Application

C = Complainant/Claimant
A = Applicant
R = Respondent/Regulant
W = Witness
Atty = Attorney

David W. Cover
t/a Cover's Chimney Service
File Number 2009-01782 (Disc.)
(NO DECISION MADE)

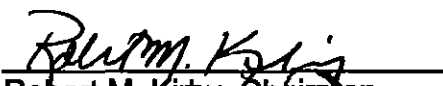
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Vanovers Hardwood Floorworks Co. Inc.
File Number 2009-03411 (Lic.)
(NO DECISION MADE)

NONE

The meeting adjourned at 2:55 p.m.

BOARD FOR CONTRACTORS


Robert M. Kirby, Chairman


Jay DeBoer, Secretary
COPY TESTE:

Custodian of Records

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTEREST ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Robert M. Kirby
 2. Title: Presiding/Board Member
 3. Agency: Board for Contractors
 4. Transaction: Informal Fact-Finding Conferences on July 1, 2009
 5. Nature of Personal Interest Affected by Transaction: _____
None
 6. I declare that:
 - (a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

 - (b) I am able to participate in this transaction fairly, objectively, and in the public interest.
- Signature Robert M. Kirby Date 7-1-2009