

**Workforce Development Committee Meeting
Virginia Office of EMS
Courtyard Marriott
10077 Brook Road, Glen Allen, VA 23059
May 8, 2014
10:00 a.m.**

Members Present:	Members Absent:	OEMS Staff:	Others:
Dreama Chandler , Chair	Janet Waddy	Carol Morrow	
Byron Andrews , Member At Large	Andrea Oakes		
Rob Lawrence , VAGEMSA			
Elizabeth Papelino , VAVRS			
Dave Tesh , VA Recruitment & Retention Network			
Jim Chandler , TEMS Regional Director			
Ron Passmore , Southwest Region			

Topic/Subject	Discussion	Recommendations, Action/Follow-up; Responsible Person
Call to order:	The meeting was called to order at 10:02 a.m. by the Chair, Dreama Chandler. Dreama introduced the new committee member – Ron Passmore. Ron has been a Paramedic since 1985 and is the Chief of EMS for Galax Grayson EMS. Ron is also a member of the Southwest Regional Council.	
Review & approval of the February 6, 2014 minutes:	A motion was made to approve the February 6, 2014 minutes. The motion was moved by Byron and seconded by Jim. The minutes were approved as submitted.	The minutes were approved as submitted.
Sub-Committee Reports:	<p>Rob told the committee about the ongoing push for “community paramedics”. However, this program has not set with the medical community as currently a system using community paramedics will need to obtain a home health license.</p> <p>Standards of Excellence – Dave Tesh Rob reported that the sub-committee had met once since the last meeting. The SoE Pilot Project has concluded. A feed-back meeting will be held on May 27, 2014 to gather information and ideas for any changes to the SoE assessments before they are published. The individuals who have participated in this pilot project have been invited to provide the feed-back.</p> <p>Copies of the updated assessments were distributed to the committee. Jim Chandler provided additional financial assessment wording under the Leadership and Management section.</p> <p>The committee proposed that four (4) rollouts be held around different areas of the state just before the public release of the program.</p> <p>Rob told the group that he would be presenting information on SoE to the regional director’s group later</p>	

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	<p>today. In addition, there would be a 3 hour session on SoE held at the 2014 Symposium on Thursday (as well as one on the EMS Officer program on Saturday). A proposal was made to present info on both programs on both days with a one and a half hour session for each – that way providing info to more people.</p> <p>Dave proposed that Jo Richmond be recognized for her early work on this program.</p> <p>EMS Officer I – Elizabeth “Liz” Papelino Great strides were made with the EMS Officer I course development at the two day meeting in April. Liz provided specific info on the class: 4 – 4 hour classes 1 – 8 hour class</p> <p>Students would be required to prepare for each class, do homework and projects. There will be a bridge course for current Fire Officers.</p> <p>Who should be EMS Officer I instructors? EMS providers – who are current Fire adjunct instructors EMS Education Coordinators The committee also discussed doing a Train the Trainer program.</p> <p>The next sub-committee meeting is on June 13, 2014 at OEMS. Carol indicated that a proposed budget is needed as costs will be increasing with additional travel and printing costs.</p> <p>VA Recruitment & Retention Network – Dave Tesh The last R&R Network meeting was held in February. There was a meeting scheduled in May but was cancelled for lack of participants. The meeting is re-scheduled for Saturday, June 14, 2014 and will probably be held in Prince William County. There was a request to hold meetings on Saturday so that more volunteers could attend.</p>	
Unfinished Business:	None.	
New Business:	None.	
Public Comment:	None.	
Adjournment:	<p>The meeting adjourned at approximately 11:15 a.m.</p> <p>The 2014 meeting dates are August 7.</p>	<p>The next meeting is August 7, at 10 a.m. at the Courtyard Marriott in Glen Allen.</p>